

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Bishops Green Village Hall

Wednesday 11th September 2019, commencing at 19.30 hours

Present: Cllr Hall (Chair), Cllr Dain (Vice Chair), Cllrs Bayliss and Kearney.

In attendance: Sarah Jones (Clerk), Borough Cllr Izett (part), 3 members of the public.

Item		Action
1	<p>Apologies There were no apologies as all Cllrs were present.</p>	
2	<p>Declarations of interest Cllr Hall advised that it is his neighbour in the tree planning application and therefore he will not participate in that discussion.</p>	
3	<p>Minutes of previous meeting and actions arising To receive and confirm the minutes of the ordinary meeting held on 17th July 2019. Signed by Cllr Dain (Vice Chair) as a true record. Actions arising: All actions will be discussed under the following agenda items.</p>	
4	<p>Public participation There were 2 members of the public present. This item was taken out of order and dealt with after item 5, the Borough Cllr's report, and in conjunction with Item 7, planning. Cllr Hall withdrew from the discussion and Cllr Dain took over the Chair. One resident advised she has written to BDBC and the parish council with her objections to the planning application relating to the trees at Lake House. The original planning application for the house advised that neighbouring properties were sufficiently hidden by the trees and planning was granted. She advised it is possible the planning application may not have been received as favourably if the trees were not there. Further to this she stated that the map of trees does not reflect what is there, a number of trees are labelled incorrectly or are missing altogether from the map. It is a confused and incorrect document in her opinion. Tree specialists were called in during 2017 but this has not been done this time. The next resident advised some tree works had been carried out in 2016 but there was no-replanting. The poplar trees form part of the canopy which protects the lake. She has concerns relating to the removal of the trees and the impact on wildlife, and the environment. The house is also well lit, and she is concerned about neighbouring properties and light pollution. She also feels there should be a re-planting caveat within the plans as the environment and climate are primary concerns and this has not been addressed. She advised that she has contacted BDBC who advised her to talk to the tree warden, but there is not one in the parish and so she has come to the parish council. The parish council noted and agreed with the comments of the residents and agreed that they should request a site visit with a BDBC tree expert, a representative from the PC and the resident. The PC also requested that a replanting programme should be included in any permission for felling. Cllr Izett confirmed he would also contact the planning officer and report back. The next agenda item was taken out of order and dealt with next, being item 12(a).</p>	
5	<p>Borough Councillor's Report Borough Cllr Izett advised that the proposed works at Manydown will include a new country park. A community group including residents are talking to young people to see what they would like in the country park. It will open early in the development. The planning permission for Manydown is on-going and is taking some time. The re location of the ice rink continues to be looked at; 3 potential sites have been named and either a temporary or permanent site will be chosen shortly. A Climate emergency group as been set up. Operations have been reviewed until 2025 and it is hoped Basingstoke and Deane will have carbon neutral operations by 2030. It has been established that 50% of carbon emissions come from transport and half of BDBC's are from mowers and tractors.</p>	

	<p>They are looking to save energy by ensuring buildings have better insulation, using green energy, solar panels etc. All policies will now be tested against their impact on the planet. New homes will be built to a high standard, so they have less impact on the planet.</p> <p>The review of the local plan process is starting. A complete and adopted local plan should be completed by 2023. This is useful to show housing targets.</p> <p>BDBC are Brexit prepared and there is a useful page on the website that should answer any questions.</p> <p>The budget process is under way; the objective is to find funding, so services don't need to be cut.</p> <p>There is no majority in Cllrs at BDBC at the moment.</p>																																																	
6	<p>County Councillor's Report</p> <p>There was no report as Cllrs Mellor and Thacker were unable to attend the meeting, however Cllr Mellor advised via email that the issue relating to the Bishops Green bus stop location, as raised by a resident, has been referred to the Passenger Transport Manager and he will report back at the next meeting.</p>																																																	
7	<p>Planning</p> <p>a) Planning applications:</p> <p>T/00332/19/TCA – Lake House, Ecchinswell</p> <p>Application for works to trees growing in conservation area.</p> <p>Proposal: tree works as per additional information to include removal of dead/leaning trees, removal of branches and raising of crowns etc.</p> <p>As discussed under Item 4 above.</p> <p>b) Decisions – none.</p>																																																	
8	<p>Finance</p> <p>Electronic Payments:</p> <p>(a) The following payments were agreed for August:</p> <table> <tr> <td>S Jones</td> <td>Clerk's salary (July)</td> <td>£564.94</td> </tr> <tr> <td>S Jones</td> <td>Clerk's Expenses (July)</td> <td>£0.00</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (July)</td> <td>£164.20</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (July)</td> <td>£118.18</td> </tr> <tr> <td>HMRC PAYE – RW, DM, SJ</td> <td></td> <td>£41.20</td> </tr> <tr> <td>Premier Grounds</td> <td>Village maintenance</td> <td>£991.20</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>£1,879.72</td> </tr> </table> <p>And the following for September:</p> <table> <tr> <td>S Jones</td> <td>Clerk's salary (August)</td> <td>£564.94</td> </tr> <tr> <td>S Jones</td> <td>Clerk's Expenses (August)</td> <td>£24.39</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (August)</td> <td>£164.20</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (August)</td> <td>£118.18</td> </tr> <tr> <td>HMRC PAYE – RW, DM, SJ</td> <td></td> <td>£41.20</td> </tr> <tr> <td>Cllr Bayliss</td> <td>May Fayre works expenses</td> <td>£357.14</td> </tr> <tr> <td>Volunteer J Dain</td> <td>Materials to fix the noticeboard</td> <td>£90.07</td> </tr> <tr> <td>Business Stream</td> <td>Allotment water</td> <td>£39.66</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>£1,399.78</td> </tr> </table> <p>(b) The actual/against budget for the period to the end of August 2019 was agreed.</p>	S Jones	Clerk's salary (July)	£564.94	S Jones	Clerk's Expenses (July)	£0.00	D McClelland	Litter warden – (July)	£164.20	R Wherry	Litter warden - (July)	£118.18	HMRC PAYE – RW, DM, SJ		£41.20	Premier Grounds	Village maintenance	£991.20	Total		£1,879.72	S Jones	Clerk's salary (August)	£564.94	S Jones	Clerk's Expenses (August)	£24.39	D McClelland	Litter warden – (August)	£164.20	R Wherry	Litter warden - (August)	£118.18	HMRC PAYE – RW, DM, SJ		£41.20	Cllr Bayliss	May Fayre works expenses	£357.14	Volunteer J Dain	Materials to fix the noticeboard	£90.07	Business Stream	Allotment water	£39.66	Total		£1,399.78	
S Jones	Clerk's salary (July)	£564.94																																																
S Jones	Clerk's Expenses (July)	£0.00																																																
D McClelland	Litter warden – (July)	£164.20																																																
R Wherry	Litter warden - (July)	£118.18																																																
HMRC PAYE – RW, DM, SJ		£41.20																																																
Premier Grounds	Village maintenance	£991.20																																																
Total		£1,879.72																																																
S Jones	Clerk's salary (August)	£564.94																																																
S Jones	Clerk's Expenses (August)	£24.39																																																
D McClelland	Litter warden – (August)	£164.20																																																
R Wherry	Litter warden - (August)	£118.18																																																
HMRC PAYE – RW, DM, SJ		£41.20																																																
Cllr Bayliss	May Fayre works expenses	£357.14																																																
Volunteer J Dain	Materials to fix the noticeboard	£90.07																																																
Business Stream	Allotment water	£39.66																																																
Total		£1,399.78																																																
9	<p>Correspondence</p> <p>24th July – Derek Mellor and resident re the bus stopping at Bishops Green, this has been reported to the Passenger Manager and Cllr Mellor will report back at the next meeting..</p> <p>17th August – Newtown Parish Council – planning application at Headley. The details of this were noted.</p> <p>4th September – BDBC Planning Enforcement – acknowledgement of possible breach in planning application. This is being investigated and BDBC will report back.</p>																																																	

	8th September – resident re the hawthorn hedge, the height needs to be looked into. It was noted that the hedge has been cut but the resident will be asked if the lengthsman can contact her to ensure the correct area of the hedge is cut, in his next allocation of hours.	
10	<p>Highways and Rights of Way</p> <p>Cllr Kearney advised HCC has requested details of any footpaths that have been tarmac' d. She requested Cllrs to let her know if they come across any.</p> <p>Cllr Dain advised the stiles to kissing gates project is once again moving forward and should be progressing shortly.</p> <p>The disabled parking bay hear the school is on the list for HCC who have confirmed it will be re-marked shortly although no timescale has been given.</p> <p>New signage at the bridge is still sought and the clerk will refer this to Cllr Thacker. The clerk will also check with HCC about the proposed site visit with the PC.</p> <p>Hyde Lane has a large crack and water is coming out of it; this is an ongoing issue but will be reported to HCC.</p>	<p>SJ</p> <p>SJ</p>
11	<p>New Business</p> <p>a) <u>War memorial listed status</u></p> <p>The war memorial is now listed, as per the project around the country. The appropriate paperwork has been received.</p> <p>b) <u>Policies and documents review</u></p> <p>The documents required have been received by the clerk; they will be reviewed, circulated to Cllrs and published in due course.</p> <p>c) <u>Remembrance Day Arrangements</u></p> <p>The clerk will order the wreath.</p> <p>The soldier silhouettes will be placed back by the war memorial.</p> <p>Malcolm Jones will be asked to lay the wreath.</p> <p>The lengthsman has confirmed he will tidy the area before Remembrance Day.</p> <p>Cllr Bayliss she is unable to attend the service so Cllr Hall advised he will attend.</p> <p>d) <u>Pond clearance day arrangements</u></p> <p>The date is set for 13th October. The Basingstoke Volunteers have confirmed this date. Phil and Sylvia Orme are thanked for kindly offering to do the catering again.</p> <p>A new set of waders will be purchased by the parish council as a pair split last year.</p> <p>Bulbs will be purchased to be planted around the pond to encourage families to attend.</p> <p>Advertising will be done by a poster in the pub, and an email to residents to be sent out 2 weeks before the event.</p> <p>The risk assessment will be sent to the Chair to read out before the pond clearance starts.</p> <p>e) <u>EVH meeting report</u></p> <p>Cllr Bayliss advised she has attended 2 EVH meetings and can report that the finances are in a healthy position.</p> <p>All maintenance is up to date.</p> <p>EVH are happy that the fun-run finishes there but need to have a meeting to arrange stalls etc.</p> <p>There will be a cabaret evening on 19th October; tickets will be available from the Royal Oak.</p> <p>The coffee mornings are going well, and the hall can purchase curtains from the proceeds of these.</p> <p>The last meeting was an AGM, 5 trustees were voted back in and 1 new trustee voted in.</p> <p>The overall view is that the relationship between EVH and the parish council has improved which everyone is pleased about.</p> <p>Chris Hutchins has advised he needs help with the mowing of pitches, a suitable candidate will be sought.</p> <p>The bowls club is still running but needs more members.</p> <p>There have been 2 weddings held which have caused the neighbours to complain, about the noise and a damaged fence. 2 more CCTV cameras will be purchased to</p>	<p>SJ</p> <p>SJ</p> <p>MD</p> <p>JB/SJ</p> <p>TH/SJ</p> <p>SJ</p>

	<p>cover the blind spots. A decibel machine will also be purchased which cuts the noise if it reaches a certain level which will build better all-round goodwill.</p> <p>The football teams were playing recently and the foul language unacceptable. This has been reported back to EVH.</p> <p>There is disappointment cricket is still not being played.</p> <p>Overall the EVH is doing very well and it is very positive.</p> <p>f) <u>Lengthsman – review of jobs</u></p> <p>This is postponed to the next meeting.</p>	
12	<p>Matters for discussion</p> <p>a) <u>Council Vacancies</u></p> <p>This item was dealt with out of order after Item 4 above.</p> <p>Sadly, Cllr Sparrow has resigned from the council. He was thanked very much for his efforts and input and wished a happy and healthy future in his retirement.</p> <p>Mark Stamp attended the meeting and advised Cllrs he would like to stand as a Cllr. He gave details of his background and experience. He was proposed as a Cllr by Cllr Hall, seconded by Cllr Dain and unanimously voted on to the council. Cllr Stamp was invited to join the table.</p> <p>Cllr Hall mentioned the other 2 vacancies; he feels the council can run efficiently with 6 so only 1 other Cllr is needed. All Cllrs agreed with this. The vacancy will be advertised again in the magazine and continues to be advertised on the website.</p> <p>Borough Cllr Izett left the meeting at this point at 8.25pm.</p> <p>b) <u>May Fayre Donation – works update</u></p> <p>Cllr Bayliss has worked hard with a number of volunteers who were all thanked for their time and making the area look so nice. The next stage is planting, and Cllr Bayliss presented her ideas. All Cllrs agreed the plans and that Cllr Bayliss was advised she can spend up to £500 more to complete the task.</p> <p>Cllrs reiterated their thanks to Cllr Bayliss for her hard work on getting this project moving.</p> <p>c) <u>S106 monies for allotments and fencing quotes update</u></p> <p>At present there is no update on this project but Cllr Bayliss will report back at the next meeting.</p> <p>d) <u>Parish Council land ownership</u></p> <p>The clerk is continuing to discuss this matter with various parties and will report back at the next meeting.</p> <p>e) <u>Review of EVH leasing agreement and play park update</u></p> <p>The clerk will discuss the peppercorn rent with Cllr Bayliss, who can liaise with EVH. The accounts have been received. The clerk has approached BDBC re the cost of a play park maintenance scheme and is waiting to hear back.</p> <p>f) <u>Litterwardens update</u></p> <p>Cllr Bayliss and the clerk met with the Ecchinswell litter warden. He is enthusiastic and energetic and did not report any major issues.</p> <p>g) <u>Parking at Bishops Green Village Hall</u></p> <p>Information requested has been sent to BDBC and a response is awaited.</p> <p>h) <u>Bishops Green Community Association report</u></p> <p>Cllr Dain reported that the youth club is running well, and a permanent worker is being sought. However, the association does not have enough money coming in and is eating into savings. Greenham Trust will be approached to see if they can provide any support. The pre-school is better attended but still cannot afford to pay full rent.</p> <p>There are no grants available for running costs, only for projects.</p> <p>This item will be moved up the agenda for the next meeting so the parish council can discuss a possible donation.</p> <p>j) <u>Parish Magazine</u></p> <p>Content for the Parish Magazine article was agreed. Cllr Kearney will write the article this month.</p>	<p>SJ</p> <p>SJ</p>
13	<p>Date of next meeting:</p> <p>Wednesday 9th October 2019 at Ecchinswell Village Hall at 7.30pm.</p> <p>There being no further business, the meeting closed at 9.30pm.</p>	

ACTIONS:

New signage at the bridge is still sought and the clerk will refer this to Cllr Thacker.

Hyde Lane has a large crack and water is coming out of it; this is an ongoing issue but will be reported to HCC.

The documents required have been received by the clerk; they will be reviewed, circulated to Cllrs and published in due course.

The clerk will order the wreath.

A poster advertising the pond clearance will be put in the pub. JB

Waders will be purchased MD

An email to residents to be sent out 2 weeks before the pond clearance.

The risk assessment will be sent to the Chair to read out before the pond clearance starts.

The clerk is continuing to discuss the land ownership with various parties and will report back at the next meeting.

BGCA will be moved up the agenda for the next meeting so the parish council can discuss a possible donation