

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Ecchinswell Village Hall

Wednesday 17th July 2019, commencing at 19.30 hours

Present: Cllr Dain (Vice Chair), Cllrs Bayliss, Sparrow and Kearney.

In attendance: Sarah Jones (Clerk), County Cllr Thacker (part).

Item		Action
1	Apologies Apologies were received and accepted from Cllr Hall.	
2	Declarations of interest There were no declarations of interest.	
3	Minutes of previous meeting and actions arising To receive and confirm the minutes of the ordinary meeting held on 12 th June 2019. Signed by Cllr Dain (Vice Chair) as a true record. Actions arising: The clerk advised she has received a clarification from Historic England relating to their email suggesting a meeting so the potential listing of the war memorial can be discussed. The clerk will arrange a meeting which will be attended by herself and Cllr Bayliss.	SJ
4	Public participation There were no members of the public present.	
5	Borough Councillor's Report There was no report as Borough Cllr Izett was not present.	
6	County Councillor's Report County Councillor Thacker reported that there is still not a permanent solution for the recycling centre. Permits are still valid and will continue to be so, until a solution is agreed upon. This is expected to happen mid-2020. Cllr Thacker will get notification of the changes in Spring 2020 and will advise any further information then. The Balancing the Budget Consultation has been published. Cllrs have responded as individuals, and a response from the Parish Council will be sent in this evening as the consultation closes at midnight. The lengthsman scheme is an area of concern as it has been suggested the scheme may be ceased; Cllr Thacker urged Cllrs to respond on this issue. Cllrs are keen that the scheme continues. The lengthsman carries out a number of very useful maintenance jobs around the parish and the consultation allows Cllrs to advise HCC of the importance of the continuation of the scheme. The local councils will look into joining together and sending a joint letter. The clerk will contact the scheme organiser to find out more about this. Cllr Thacker advised there will be a council meeting on 18/7/19 re climate change. Cllrs raised the issue of the Ecchinswell bridge and the problems associated with articulated lorries using the road and getting stuck. Cllr Thacker advised there is a Community Funded Initiative. He will send the details to the clerk so this can be investigated to see if there are any funds available to use on better roads signs in the bridge.	SJ
7	Planning a) Planning applications – 2x TPO notifications - 51 and 56 Eagle Rd, Bishops Green. The council had no comments to add. b) Decisions – none.	
8	Finance Electronic Payments: (a) The following payments were agreed: S Jones Clerk's salary (June) £564.94 S Jones Clerk's Expenses (June) £0.00 D McClelland Litter warden – (June) £205.25 R Wherry Litter warden - (June) £105.16 HMRC PAYE – RW, DM, SJ £37.80 Premier Grounds Village maintenance £442.20 ICO Date protection registration £40.00	

	Business Stream Allotment water £72.32	
	Total £1,467.67	
	(b) The actual/against budget for the period to the end of June 2019 was agreed.	
9	<p>Correspondence</p> <p>24th June – Carne Associates – dog fouling stickers available. Cllrs agreed these are not needed.</p> <p>26th June - Basingstoke and Deane Borough Council - Polling Districts and Polling Places Review – confirmed as read by Cllrs.</p> <p>1st July – email from resident advising of a dangerous situation where the bus in Bishops Green sits and waits on the corner in the road. They feel this is an accident waiting to happen and sadly HCC have advised they will not take action unless there is evidence of an actual accident. The clerk will contact HCC to emphasise the point and the danger and see if a solution or assistance can be found.</p> <p>10th July – Caribbean Festival – can they advertise on noticeboards etc in Ecchinswell? Cllrs advised they do not allow private commercial enterprises to advertise on the parish noticeboards. In the discussion which followed about advertising around the village generally, it was agreed that a suggestion should be sent to both village halls that their terms and conditions of hire should state that advertising around the village should be undertaken in accordance with BDBC guidelines.</p> <p>11th July – BDBC Parish Training from the Planning Dept – one Cllr will be booked onto the 15th October session, if Cllr Hall cannot attend, Cllr Bayliss will.</p>	<p>SJ</p> <p>SJ</p> <p>SJ</p>
10	<p>Highways and Rights of Way</p> <p>Cllr Bayliss reported that there is barbed wire across a stile into Ratts Wood. This needs to be reported to the estate manager.</p> <p>The noticeboard at Ash Road, Bishops Green has had the plastic cover broken. A resident has kindly offered to fix this; he will be paid expenses as on a previous occasion.</p> <p>The kissing gate project is still on hold whilst some paperwork is needed from Sydmonton Estate.</p> <p>Whilst not in this parish, there is a report of a footpath off the A339 being blocked. This will be reported to the Kingsclere clerk.</p> <p>The hedge next to the pub, off the bridge is overgrown and is causing difficulty for 2 cars to pass each other on that area of the road, the pub will be contacted and requested to cut it back.</p>	<p>SJ</p> <p>SJ</p> <p>SJ</p>
11	<p>New Business</p> <p>a) <u>2nd Quarter Risk Assessment</u> The risk assessment was carried out and there are a number of items which need looking at and will be raised with the lengthsman. It has been noticed that the allotments are overgrown. Cllr Bayliss and the clerk will review the allotments and write to the residents to ask them to ensure they are kept tidy.</p> <p>b) <u>Parish Council land ownership</u> Various papers have been reviewed and the Highclere Estate contacted to clarify the land ownership in the area around the war memorial. Once this has been established the project can be moved forward.</p> <p>c) <u>Review of EVH leasing agreement</u> The original leasing agreement between EVH and the parish council has been reviewed and confirm that EVH should be paying the parish council a peppercorn rent. This will be addressed. The parish council raised the maintenance of the playpark and whether an amount of money should be put aside to assist with these costs. The clerk will speak to the park inspector at BDBC for guidance and report back at the next meeting. Cllr Bayliss was unable to attend the last EVH meeting but advised there are a number of good events taking place over the summer and autumn.</p> <p>d) <u>ICO Renewal</u> The ICO data protection registration renewal has been completed.</p> <p>e) <u>Balancing the budget consultation</u></p>	<p>SJ</p> <p>JB/SJ</p> <p>SJ</p>

	<p>Individual responses have been submitted and the parish council agreed their responses as a group and the clerk will send these too.</p> <p>f) <u>Policies and Documents Review</u> A comprehensive list of the documents which need to be published on the website has been compiled. The clerk will continue to source these documents and the website will be updated accordingly.</p>	SJ
12	<p>Matters for discussion</p> <p>a) <u>Council Vacancies</u> The council still has 2 vacancies. This will continue to be advertised on the website and will be in the newsletter this month.</p> <p>b) <u>May Fayre Donation – works update</u> Due to time pressures no work has been carried out yet. Cllr Bayliss will investigate helping move the project forward.</p> <p>c) <u>S106 monies for allotments and fencing quotes update</u> At present there is no update on this project which will be postponed until September.</p> <p>d) <u>Litterwardens Update</u> Dates for a meeting with BDBC, the litterwardens, Cllr Bayliss and the clerk are being discussed; it is hoped this will happen sometime in August.</p> <p>e) <u>Parking at Bishops Green Village Hall</u> No further information has been received so the clerk will chase.</p> <p>g) <u>Bishops Green Community Association report</u> Cllr Dain has sent Borough Cllr Izett a request for funding relating to new locks. There is 1 new trustee and another joining the committee which is good news. The youth club is doing very well and there are plans to extend and have it running on another day also, and possibly employ and youth worker. A family fun day is being organised for 6th August. It will be a free day for children and adults together and there will be a number of fun events taking place.</p> <p>j) <u>Parish Magazine</u> Content for the Parish Magazine article was agreed. Cllr Dain will write the article this month.</p>	JB
13	<p>Date of next meeting: Wednesday 11th September 2019 at Bishops Green Village Hall at 7.30pm. There being no further business, the meeting closed at 9.10pm.</p>	

ACTIONS:

The clerk advised she has received a clarification email from Historic England relating to their email suggesting a meeting so the potential listing of the war memorial can be discussed. The clerk will arrange a meeting.

The clerk will contact the lengthsman scheme organiser about sending a group letter to HCC

Cllrs advised they do not allow private commercial enterprises to advertise on the parish noticeboards. It was agreed that terms and conditions should be sent to village hall advertising in accordance with BDBC guidelines.

It was agreed that a suggestion should be sent to both village halls that their terms and conditions of hire should state that advertising around the village should be undertaken in accordance with BDBC guidelines.

The clerk will contact HCC re the bus stopping issue to emphasise the point and the danger and see if a solution or assistance can be found.

11th July – BDBC Parish Training from the Planning Dept – one Cllr will be booked onto the 15th October session, if Cllr Hall cannot attend, Cllr Bayliss will be able to.

Cllr Bayliss reported that there is barbed wire across a stile into Ratts Wood. This needs to be reported to the estate manager.

The hedge next to the pub, off the bridge is overgrown and is causing difficulty for 2 cars to pass each other on that area of the road, the pub will be contacted and requested to cut it back.

The risk assessment was carried out and there are a number of items which need look at, and will be raised with the lengthsman.

It has been noticed that the allotments are overgrown. Cllr Bayliss and the clerk will review the allotments and write to the residents to ask them to ensure they are kept tidy.

The parish council raised the maintenance of the playpark and whether an amount of money should be put aside to assist with these costs. The clerk will speak to the park inspector at BDBC for guidance and report back at the next meeting.

A comprehensive list of the documents which need to be published on the website has been compiled. The clerk will continue to source these documents and the website will be updated accordingly