

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Bishops Green Village Hall

Wednesday 12th June 2019, commencing at 19.30 hours

Present: Cllr Hall (Chair), Cllr Dain (Vice Chair), Cllrs Bayliss, Sparrow and Kearney.

In attendance: Sarah Jones (Clerk), County Cllr Mellor (part), Borough Cllr Izett (part).

Item		Action
1	<p>Apologies There were no apologies as all Cllrs were present.</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>Minutes of previous meeting and actions arising 44/19 Resolved To receive and confirm the minutes of the Annual General Meeting held on 8th May 2019, and the Annual Assembly held on 9th May 2018. Signed by Cllr Hall (Chair) as a true record. Actions arising: The clerk advised the resident had not been contacted regarding the wall which needs attention; she will write to them. A meeting is in the process of being set up between Cllr Bayliss, the clerk, the litterwardens and a representative from BDBC. The review of policies for good council management process is deferred until July in view of recent holiday absences.</p>	MD/SJ
4	<p>Public participation There were no members of the public present.</p>	
5	<p>Borough Councillor's Report Borough Cllr Izett advised he was happy to be attending the meeting at Bishops Green. He has met with the Chair of the Bishops Green Association, and has also met with the community support team at BDBC; he is pleased with the work they have done providing assistance with this matter. Cllr Hall advised Cllr Dain has been working very hard on this project, and all parties are happy with the support they have received from BDBC and HCC. Financial support would be appreciated for a few projects such as the locks, and Cllr Dain will produce a list to send to Cllr Izett. Cllr Izett advised BDBC is working hard on the ice rink in Basingstoke which is old and will fail soon. There are plans to find a temporary location for a new ice rink. The whole area around the ice rink is being re-developed over the next few years. There has been a change in Council leader to Ken Rhattigan. Cllr Izett has the task of re-generation added to his responsibilities.</p>	
6	<p>County Councillor's Report County Councillor Mellor advised there are a number of areas of concern: Crime – he was saddened to hear, at the last meeting he attended, of the anti-social behaviour problems around the Bishops Green area, particularly in relation to speeding traffic. He has put together a police forum in the Tadley area and is proposing that a meeting is set up to discuss this further. He will advise when this is going to happen and would like a Cllr from ES&BG to attend, which was confirmed by Cllrs. It is hoped the meeting will take place before the end of June. Bicycles – a new initiative called 'Bike and Stride' is being implemented, although this may not be relevant to the local school as most people either walk or must drive as they live too far away. Road safety report – Cllr Mellor was pleased to report that the number of 'killed or seriously injured' on roads in the county have dropped this year, although numbers in the over 60's have increased. A339 – any major actions to resolve the issues on the road will not be implemented until the major developments start to happen which could be 6 or 7 years away. Cllr Sparrow raised new developments on the A339 such as the planning application within Headley</p>	

	<p>PC during April. Cllr Izett advised BDBC are obliged to find sites for travellers and large new developments have a requirement that pitches will be provided for travellers. The Balancing the Budget consultation has been circulated.</p> <p>Children's Services – Cllr Mellor was pleased to report that HCC is ahead of other Councils in providing children's services, so much so that other counties are asking them to provide help and advice which is a good source of income.</p> <p>Cllr Izett advised at this point that he should mention community support officers, who are spending more time in the area.</p> <p>County Cllr Mellor and Borough Cllr Izett had no further comments, and both left the meeting at 8.08pm.</p>																															
7	<p>Planning 45/19 Resolved</p> <p>a) Planning applications – 19/01392/HSE - 11 Harrier Road, Bishops Green Erection of two storey side extension No objections</p> <p>b) Decisions – 19/00969/HSE 3 White Hill Ecchinswell RG20 4UF Erection of two storey rear extension Granted with conditions 19/00786/HSE 6 Merlin Road Bishops Green RG20 4AJ Conversion of garage into habitable room Granted with conditions 19/00679/HSE Primrose Cottage Cow House Lane North Sydmonton RG20 9AF Construction of a domestic inground swimming pool with paving surround Granted with conditions</p>																															
8	<p>Finance 46/19 Resolved Electronic Payments: The following payments were agreed:</p> <table border="0"> <tr> <td>S Jones</td> <td>Clerk's salary (May)</td> <td>£564.94</td> </tr> <tr> <td>S Jones</td> <td>Clerk's Expenses (May)</td> <td>£35.52</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (May)</td> <td>£164.20</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (May)</td> <td>£118.18</td> </tr> <tr> <td>HMRC</td> <td>PAYE – RW, DM, SJ</td> <td>£41.20</td> </tr> <tr> <td>Premier Grounds</td> <td>Village maintenance</td> <td>£528.00</td> </tr> <tr> <td>John Murray</td> <td>Audit fee</td> <td>£195.00</td> </tr> <tr> <td>Came and Company</td> <td>Insurance renewal</td> <td>£659.68</td> </tr> <tr> <td>Tim Hall</td> <td>Annual Assembly expenses</td> <td>£40.85</td> </tr> <tr> <td></td> <td>Total</td> <td>£2,347.57</td> </tr> </table> <p>47/19 Resolved The actual/against budget for the period to the end of May 2019 was agreed.</p>	S Jones	Clerk's salary (May)	£564.94	S Jones	Clerk's Expenses (May)	£35.52	D McClelland	Litter warden – (May)	£164.20	R Wherry	Litter warden - (May)	£118.18	HMRC	PAYE – RW, DM, SJ	£41.20	Premier Grounds	Village maintenance	£528.00	John Murray	Audit fee	£195.00	Came and Company	Insurance renewal	£659.68	Tim Hall	Annual Assembly expenses	£40.85		Total	£2,347.57	
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9	<p>Correspondence 47/19 Resolved: 21 May – Historic England – war memorial application to be a listed building. The clerk has raised the question of who has asked for this to be done and more details. She will chase for a response and report back at the next meeting. 28 May – BDBC – notification of 4 temporary speed limits</p>	SJ																														
10	<p>Highways and Rights of Way 48/19 Resolved Cllr Hall advised he has noticed there is leaking water running down the road near the house called Red Tiles, the clerk will report this to Southern Water. An area of the river has been blocked by fallen trees and debris; this needs to be investigated and the Environment Agency may need to be contacted if it doesn't free up. The footbridges around the Ratts Cottages area have all got new handrails; thanks go to the Volunteer Group.</p>	SJ																														

	<p>The stiles to kissing gates project is temporarily being put on hold as further paperwork is needed from the landowner.</p> <p>The clerk will chase HCC re the new handrail and widening on the Digweeds bridge as this has not been completed yet.</p> <p>A resident has reported an incident with a large lorry trying to get around the corner by the stream and over the bridge. Although there are signs up, this is a sadly regular occurrence so the clerk will contact HCC and see if more signs, or an electronic sign, can be put up to warn lorries they cannot get through that way.</p> <p>The sign to EVH and also the sign at Rooksfield have been hit/vandalised and need to be fixed. The clerk will contact HCC and see if all the damaged signs can be fixed.</p>	<p>SJ</p> <p>SJ</p> <p>SJ</p>
11	<p>New Business</p> <p>a) <u>Internal Audit</u> 49/19 Resolved</p> <p>The internal audit was carried out on 14th May. The letter from John K Murray detailing the internal audit was reviewed and accepted by Cllrs. The following points were addressed:</p> <p>The clerk will ensure the amount is put on the minutes when detailing the precept.</p> <p>The Chair will be given a discretionary allowance for assembly catering, donations etc.</p> <p>The full accounts will be published on the website. The opt-out form relating to the external audit, which does not need to take place as income is below £25000, has been sent.</p> <p>Sections 1 and 2 of the Pro-forma were adopted and signed off by the full council.</p> <p>b) <u>Parish Council land ownership</u> 50/19 Resolved</p> <p>Cllr Dain has been reviewing the land registry documents so that ownership of parish council land can be fully established as there are still some grey areas. This is an on-going process and it is hoped there will be more information to report next month.</p> <p>c) <u>Review of EVH leasing agreement</u> 51/19 Resolved</p> <p>A number of very old documents detailing the agreement between EVH and the parish council are being reviewed so that full details of liability/responsibility for the play park etc can be established. This is an on-going process and will be reported back at the next meeting.</p> <p>d) <u>Insurance renewal</u> 52/19 Resolved</p> <p>The insurance renewal has gone through and cover provided for breaches in GDPR regulations have been satisfactorily clarified.</p>	
12	<p>Matters for discussion</p> <p>a) <u>Council Vacancies</u></p> <p>The council still has 2 vacancies. Cllrs are managing with the 5 current members and the Council is quorate at 3 but it is hoped good candidates will come forward soon.</p> <p>b) <u>May Fayre Donation – works update</u></p> <p>No further works have been carried out but Cllrs agreed this should be done as a matter of some urgency as the project has dragged on for too long. The clerk will contact Premier Maintenance to see if they will carry out the works and Cllrs agreed that the £1000 received in donations from the May Fayre committee over the past 2 years can be used. This is around £750 for contractor costs (labour/materials/removal of debris) and the remainder for plants and shrubs. The wonky stump needs to be sorted out as part of the project.</p> <p>Cllr Hall also suggested that some tree planting on the new parking area in Oakfields Close would improve the area. All Cllrs agreed; the residents and Vivid (the landowners) will need to be contacted before anything can be done. Advice will be needed on the type of tree to avoid long term damage to the parking.</p> <p>c) <u>S106 monies for allotments and fencing quotes update</u></p> <p>Cllr Bayliss circulated an image of fencing. It was decided to go for a more robust wooden post and rail option for the short side of the allotments only at present and Cllr Bayliss will investigate getting alternative quotes for this.</p> <p>d) <u>Litterwardens Update</u></p>	<p>JB</p>

ACTIONS:

The review of policies for good council management process is deferred until July in view of recent holiday absences

Historic England – war memorial application to be a listed building. The clerk has raised the question of who has asked for this to be done and more details. She will chase for a response and report back at the next meeting.

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The clerk will chase HCC re the new handrail and widening of the Digweeds bridge as this has not been completed yet.

A resident has reported an incident with a large lorry trying to get round the corner by the stream and over the bridge. Although there are signs up, this is a sadly regular occurrence so the clerk will contact HCC and see if more signs, or an electronic sign, can be put up to warn lorries they cannot get through that way.

The sign to EVH and also the sign at Rooksfield have been hit/vandalised and need to be fixed. The clerk will contact HCC and see if all the damaged signs can be fixed.

The clerk will contact Premier Maintenance to see if they have the time to carry out work on the area and if not, other quotes will be obtained. The wonky stump needs to be sorted out as well

Cllr Bayliss circulated an image of fencing. It was decided to go for a more robust option for the short side of the allotments only at present and Cllr Bayliss will look into getting alternative quotes for this.

No further information has been received re the parking at BGVH so the clerk will chase.