# ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Bishops Green Village Hall Wednesday 10<sup>th</sup> April 2019, commencing at 19.30 hours **Present**: Cllrs Hall (Chair), Bayliss, Sparrow and Kearney.

In attendance: Sarah Jones (Clerk), County Cllr Mellor, 2 members of the public.

Item		Action
1	Apologies	
	Apologies were received and accepted from Cllr Dain.	
2	Declarations of interest	
	Cllr Bayliss notified that she would be conflicted if there was to be any discussion round	
	the Woodside Farm planning.	
3	Minutes of previous meeting and actions arising	
	26/19 Resolved	
	To receive and confirm the minutes of the previous meeting held on 13 <sup>th</sup> March 2019.	
	Signed by Cllr Hall (Chair) as a true record.	
	Actions arising:	
4	Actions have either been dealt with or will be discussed under agenda items listed below. <b>Public participation</b>	
4	The 2 members of the public present raised their concerns relating to the speeding traffic	
	through Bishops Green. They advised there have been several near accidents and 1	
	actual accident.	
	Cllr Hall advised traffic calming measurements would be looked into, and the problem will	
	be reported to the police. He requested that residents gather a body of evidence, details of	
	times, dates, car registrations etc, and report this back to the Parish Council. The council	
	will then investigate what actions can be taken to help with this problem.	
5	Borough Councillor's Report	
	Borough Cllr Izett was unable to attend the meeting so there was no report.	
6	County Councillor's Report	
	County Councillor Mellor advised that Cllr Thacker will be attending the May Assembly.	
	He drew Cllrs attention to the planning application detailed in the Correspondence under	
	item 9 of the agenda; he advised although this is not in this parish there may be	
	implications for this area. Cllr Hall advised he would review the information and circulate	
	the comments he intends to use as a response.	TH
	Cllr Mellor advised transport is getting more funding and more roadworks are being carried	
	out to help with the issues around potholes etc. Clirs commented that the roads are badly	
	patched in some areas; Cllr Mellor responded that he believes the works are going well and is pleased with the new equipment, but any problems can be reported to HCC.	
	The A339 continues to be discussed and will be in difficulties for some time. Increased	
	traffic and planned building works will mean traffic does not improve but long-term plans	
	will be put into place to try and alleviate these issues.	
	Cllr Mellor advised he has a Rural Budget which is primarily set for equipment which may	
	be needed by villages; he will send the clerk full details.	
	Cllr Mellor had no further comments and left the meeting at 8.15pm.	
7	Planning	
	27/19 Resolved	
	a) Planning applications - none.	
	b) Decisions - none.	
8	Finance	
	28/19 Resolved	
	Electronic Payments:	
	Clares Clark's colory (Marsh)	
	S Jones Clerk's salary (March) £519.09	
	S Jones Clerks Expenses (March) £0.00  D McClelland Litter warden – (March) £195.75	
	D McClelland Litter warden – (March) £195.75  R Wherry Litter warden - (March) £112.94	
	HMRC PAYE – RW, DM, SJ £28.20	
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	HALC Annual subscription £387.60	
	HALC Annual conference attendance £180.00 EVH Grass cutting grant £550.00	
	LVII Grass cutting grant 200.00	
	Total £1,973.58	
	29/19 Resolved	
	The actual/against budget for the period to the end of March 2019 was agreed.	
9	Correspondence 30/19 Resolved:	
	19/3 – Headley PC Planning Application - Stationing of Caravans and related out buildings 19/00441/FUL Basingstoke council. Discussed under Item 6 above. 27/3 – Kier Highways, road closures on A34/M4 junction at the end of April	
10	Highways and Rights of Way	
	31/19 Resolved	
	Cllr Kearney advised she has noticed it takes a while for 'road closed' and other temporary signs to be removed, this needs to be raised with HCC.	SJ
	A wall at a residence which runs along the road looks precarious, a letter will be sent to	33
	the resident raising this as advising that although the council have no responsibility for the	SJ
	wall, it is a cause for a concern, and requesting that action is taken.	
	Cllr Bayliss advised a telegraph pole has been broken off by the pond. She will find out who is responsible for this with Cllr Dain, and the clerk will report it.	JB/SJ
	The project to change the stiles to kissing dates is progressing. The Panto committee	36/33
	have confirmed they will donate which is gratefully received and will help move the project	
	along.	
	Cllr Kearney advised she is attending a training course for path clearing, which will show her what can be done as a Council.	
	A tree is overhanging the footpath on Nuthanger Walk, this will be reported to the	
	landowner.	SJ
	HCC have responded to the clerk that they have a programme of assisting with rodding	
	areas prone to getting flooding/standing water but it is running behind schedule at present.  If they are informed of particularly problematical areas, they will try and assist in getting	
	these cleared quickly. The clerk will report the areas outside the Old Vicarage, the	
	pathway to Digweeds and the blocked culvert at the bottom of White Hill.	SJ
	The Kingsclere Road has a large drop off at the edge of the tarmac opposite the stables,	
	this could create real problems for vehicles if their wheels slip off the tarmac into the hole.	SJ
11	This will be reported to HCC.  New Business	33
	a) <u>Litter wardens routes and hours</u>	
	32/19 Resolved	
	The routes the litter warden clear, and their hours were reviewed. Cllrs agreed they would	
	ask the litter warden for Bishops Green to extend his area to cover up to Rooksfield, and the Ecchinswell litter warden would be asked to cover the Kingsclere Road up to the	
	Ecchinswell sign, and the road south to Sydmonton up to Peake Gate Cottage.	
	Cllrs requested that the litter wardens be reminded they cannot complete all tasks from a	
	vehicle. Cllr Bayliss will also meet with the litter wardens and clerk in order to give them a review.	JB/SJ
	b) HALC conference report	05/00
	33/19 Resolved	
	Cllrs Dain and Kearney had attended the conference and circulated a report prior to the	
	meeting. Cllr Kearney advised they had learned that HALC have assistance from legal services and may be able to help with unknown ownership issues amongst other things,	
	which could be very useful.	
	Cllr Dain had attended a session regarding good council management and identified	
	various policies which many need to be adopted, Complaints being the main one. This will	
	be added to the June agenda for identification of the relevant policies, and further discussion.	SJ
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Cllr Kearney advised she is also attending the New Cllr training in June.

c) Review of the clerk's salary

#### 34/19 Resolved

The clerk advised Cllrs that she had not being paying herself the homeworking allowance since June 2017 due to a misunderstanding. She then left the room whilst the PC discussed the Clerk's annual pay review. Upon returning to the room, Cllrs advised they would pay the homeworking allowance as a lump sum for 2018-19, the clerk could pay this going forward, and her salary would increase by 3% from 1st April 2019. Cllrs asked if the allocation of 12 hours per week was enough to get all the work done and the clerk confirmed it is.

d) 1st Quarter risk assessment

#### 35/19 Resolved

The risk assessment had been completed and circulated by Cllr Dain prior to the meeting and was noted and agreed by all.

#### 12 Matters for discussion

### a) Council Vacancies

The council still has 2 vacancies; Cllr Hall advised he would speak to a resident who had recently shown interest to join the council and would report back.

### b) Annual Assembly - finalise details.

Final details for the annual assembly, including catering and advertising, were decided and agreed by all.

Leaflets advertising the event will be distributed and all Cllrs are asked to provide help during the week of 1<sup>st</sup> May to deliver the leaflets.

Cllr Hall will draw up suggested questions for a questionnaire for the public who attend the annual assembly to answer to request their feedback on the work the parish council is doing on their behalf. He will circulate these to the Cllrs for approval.

### c) May Fayre donation - works update

The area has now been weed-killed and a design is in place. Cllr Hall advised funds are needed for the hire of a cement mixer and concrete to lay a plinth for the bench. Labour will be free. Cllrs agreed unanimously that these costs could be utilised out of the donated money when needed, the amount being approximately £120. Cllrs agreed it was positive to move the project forward. The bench and some planters are being donated and are gratefully received.

### d) Affordable Housing Update

Cllr Sparrow advised he has spoken to various people regarding this project and has been advised that progress cannot be made until potential sites have been identified. Cllr Sparrow will therefore not report at the Annual Assembly, Cllr Hall will add some comments to his presentation.

#### e) \$106 monies for allotments and fencing quotes update

Cllr Bayliss has received one quote for £900 for 60 metres of estate fencing. Fitting may be carried out by the volunteer group. Cllr Bayliss will look into this in more detail and report back at the next meeting.

## f) EVH zip wire/play park update

This invoice has been received re the zip wire that the parish council agreed to contribute to and will be paid. The responsibility of the play park will be discussed further at the June meeting.

### g) School lighting update

No response has been received regarding this so Cllr Hall has advised he will go and visit the school.

## h) Oakfields Close parking lighting update

The parking has been revamped and is much better, and the street lights are being turned off overnight.

## i) Parking at Bishops Green Village Hall

There was no update on this matter,

### i) Bishops Green Community Association update

Cllr Dain was not present so there was no report on this.

## j) Parish Magazine

Content for the Parish Magazine article was agreed. Cllr Bayliss will write the article this

ALL

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	month.	
13	Date of next meeting (Annual Assembly):	
	Wednesday 8 <sup>th</sup> May 2019 at Ecchinswell Village Hall at 7.30pm.	
	There being no further business, the meeting closed at 9.35pm.	