

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Ecchinswell Village Hall

Wednesday 9th January 2019, commencing at 19.30 hours

Present: Cllrs Dain (Vice Chair), Bayliss, Sparrow and Kearney.

In attendance: Sarah Jones (Clerk). 1 resident

Item		Action
1	<p>Apologies Apologies were received and accepted from Cllr Hall.</p>	
2	<p>Declarations of interest There were no declarations of interest.</p>	
3	<p>Minutes of previous meeting and actions arising 1/19 Resolved To receive and confirm the minutes of the previous meeting held on 12th December 2018. Signed by Cllr Dain (Vice Chair) as a true record. Actions arising: The actions have either been addressed or are dealt with under Agenda items below.</p>	
4	<p>Public participation 1 member of the public was present, and Item 11 (f) was dealt with out of order at this point. The resident advised that the zip wire at the village hall play park is in disrepair and the EVH committee would like financial assistance to mend it. The bump stop tyre has perished, and this is thought to have mainly been caused by the excessively hot weather during last summer. A quote of £350 plus VAT has been obtained to fix the zipwire and the Parish Council are being asked to donate to these costs. Cllrs asked who owns the zip wire; the resident responded that when it was installed various parties contributed towards it, and it is now maintained and falls under the umbrella of the village hall. Their insurance includes the play area and zip wire. A health and safety check is carried out every Monday morning on the zip wire by BDBC. Cllrs asked if there is a long-term maintenance plan for the zip wire, and the resident advised there is not. After discussion Cllr Dain proposed and Cllr Bayliss seconded that the Parish Council would provide 50% of the cost of fixing the zip wire. However, the Parish Council would like to clarify that they have no responsibility for the zip wire nor the play area, no concern or responsibility falls to the Parish Council and any help provided is purely financial. The Parish Council agreed to work with the EVH committee to find a way of ensuring that the play park remains open and has an on-going maintenance plan. All Cllrs agreed that the amenity is well used and an asset to the village. In addition, the issue of land ownership of the whole site needs to be re-visited.</p>	MD/JB
5	<p>Borough Councillor's Report Borough Cllr Izett was not present so there was no report.</p>	
6	<p>County Councillor's Report County Cllrs Mellor and Thacker were not present so there was no report.</p>	
7	<p>Planning 2/19 Resolved a) Planning applications - None b) Decisions - None.</p>	
8	<p>Finance 3/19 Resolved Electronic Payments: a) Financial Report and Payments The following payments were approved:</p>	

	<p>S Jones Clerk's salary (December) £496.69 S Jones Clerks Expenses (December) £0.00 D McClelland Litter warden – (December) £195.75 R Wherry Litter warden - (December) £112.74 HMRC PAYE – RW, DM, SJ £ 50.80</p> <p style="text-align: right;">Total £855.98</p> <p>4/19 Resolved b) The actual/against budget for the period to the end of December 2018 was noted and agreed.</p>	
9	<p>Correspondence 5/19 Resolved: 8/1 – SMB Clerk, 7.5 hours work for the lengthsman in January – Cllrs agree he should continue working and clearing the area by the old telephone box. 9/1 – BDBC - Notice of extension to Conservation Area Designation and adoption of the Overton Conservation Area Appraisal and Management Plan – noted. 9/1 – C57 – no works have begun yet in relation to the traffic calming measures, despite the process being on-going for 18 months. Cllrs agree the Clerk should email in support of the need for action.</p>	SJ
10	<p>Highways and Rights of Way 6/19 Resolved Cllr Dain reported that she has met with a local landowner's manager who it happy that the project to change stiles to kissing gates moves forward. Cllr Dain will speak to local residents re the ownership of specific stiles to ensure they can be changed. She has also established that HCC will provide 50% of the cost of this project. There has been more fly tipping at Hyde Lane which has been reported. Cllrs Sparrow and Kearney attended a meeting which took place in Kingsclere and run by HCC. 5 or 6 other parishes were in attendance and the topic was the A339, and the problem of increased traffic. HCC were keen to hear about the issues with the road and where the key problems or pinch points are. They are aware of the issues and how the road could be adversely affected by future development plans. A transport survey is going to be commissioned by them, so they can continue to monitor the situation. A drain cover at the top of White Hill has been broken and could be dangerous. The Clerk will report this, although it is understood a resident has already done so.</p>	MD SJ
11	<p>New Business a) <u>Cllr Vacancies</u> Cllrs advised there are still 2 vacancies which need to be filled. These will continue to be advertised. b) <u>Street lighting in Oakfield Close</u> Residents in Oakfield Close have been in touch as some are finding the street lighting very intrusive. The Clerk is going to check the ownership of the lights as HCC is currently considering a night hour switch off scheme. If the lights belong to the housing association the clerk will contact them to request a trial period of the lights being switched off during some night hours. Street lighting is already being turned off in many other local areas during some periods of the night to save costs and reduce light pollution. c) <u>Transport Consultation response</u> 7/12 Resolved Cllrs agreed their responses and the Clerk will send them to BDBC. d) <u>Review of Cllrs areas of responsibility</u></p>	 SJ SJ

	<p>Cllrs reviewed and agreed their areas of responsibility going forward.</p> <p>e) <u>S106 monies - allotments</u> It has been established that there is an amount of approximately £400 in S106 monies available which can be spent on the allotments. Cllr Bayliss is going to review what these monies could usefully be spent on and report back to the Council at the next meeting.</p> <p>f) <u>EVH Zip wire</u> This item was dealt with under Item 4 above.</p> <p>g) <u>Website Update</u> The basic elements of the website are being kept up to date but there are some aspects that are unable to be updated without some help from website professionals. The Clerk will continue to update the website as much as is possible. A resident has kindly offered to provide some assistance in this matter which will help. In the meantime, Cllr Sparrow will request assistance from anyone who may be able to provide help in the parish magazine this month.</p> <p>h) <u>4th quarter risk assessment</u> The risk assessment was carried out and no action is required.</p> <p>i) <u>Pond clearance day arrangements</u> Sunday 13th October was proposed as the possible date for 2019. Cllr Bayliss will review the timeline/on the day actions memo to ensure it is up to date and contact Basingstoke Volunteers to see if the date works for them.</p> <p>j) <u>May Assembly discussion points to be agreed</u> This item was postponed until the next meeting, but Cllr Dain asked that everyone give this some thought, so decisions can be made at the next meeting.</p>	<p>JB</p> <p>JB</p>
12	<p>Matters for discussion</p> <p>a) <u>HARAH Update</u> The proposed meeting was unable to go ahead as all parties had not seen the survey results; these have now been circulated and Cllrs Dain and Sparrow will be attending a meeting at BDBC and report back at the next meeting.</p> <p>b) <u>May Fayre works update</u> The process of clearing the area has begun and Cllrs have requested the lengthsman continue this task in the hours allocated in January.</p> <p>c) <u>School lighting update</u> No response has been received from the school.</p> <p>d) <u>Bishops Green Community Hall update</u> Cllr Dain reported that progress is being made with the administration of the hall. The village hall now has a booking system set up. With effect from February, alternate Parish Council meetings will now take place in Bishops Green.</p> <p>e) <u>Parish Magazine</u> Content for the Parish Magazine article was agreed. Cllr Sparrow will write the article this month.</p>	
13	<p>Date of next meeting Wednesday 13th February 2019 at Bishops Green Village Hall at 7.30pm. There being no further business, the meeting closed at 9.28pm.</p>	

ACTIONS:

The Parish Council agreed to work with the EVH committee to find a way of ensuring that the play park remains open and has an on-going maintenance plan.

C57 – no works have begun yet in relation to the traffic calming measures, despite the process being on-going for 18 months. Cllrs agree the Clerk should email in support of the need for action.

Cllr Dain will speak to residents re the ownership of specific stiles to ensure they can be changed.

A drain cover at the top of White Hill has been broken and could be dangerous. The Clerk will report this, although it is understood a resident has already done so.

If the lights in Oakfield Close belong to the housing association the clerk will contact them and request a trial period of the lights being switched off during some night hours.

Cllrs agreed their responses to the Transport Consultation and the Clerk will send them to BDBC.

It has been established that there is an amount of approximately £400 S106 monies available which can be spent on the allotments. Cllr Bayliss is going to review what these monies could usefully be spent on and report back to the Council.

Cllr Bayliss will review the timeline/on the day actions for pond clearance date to ensure it is up to date and contact Basingstoke Volunteers about the proposed date.