ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL Minutes of meeting held at Ecchinswell Village Hall Wednesday 13th June 2018, commencing at 18.30 hours **Present**: Councillors Hall (Chair), Dain (Vice Chair), Owen, Sparrow, and Bayliss **In attendance:** Sarah Jones (Clerk), 0 members of the public

Item		Action
1	Apologies	
	There were no apologies as all Cllrs were present.	
2	Declarations of interest	
	There were no declarations of interest.	
3	Minutes of previous meeting and actions arising 58/18 Resolved	
	To receive and confirm the minutes of the previous meeting held on 13 th June 2018.	
	Signed by Cllr Hall as a true record.	
	Actions arising:	
	The actions have either been addressed or are dealt with under Agenda items below.	
4	Public participation	
	There were no members of the public present.	
5	Borough Councillor's Report	
	There was no report as the Borough Cllr was not present.	
6	County Councillor's Report	
	County Cllr Thacker was unable to attend the meeting but had requested a response to	
	the HCC Street Lighting Community Transport consultation. Cllrs have reviewed the	
	consultation and feel the information being asked for related to individuals rather than the	
7	Parish Council as a whole, and therefore there was no benefit in adding any comments.	
7	Planning 50/40 Baselyad	
	59/18 Resolved	
	a) 18/01783/HSE - Woodley Cottage Ecchinswell Road Ecchinswell Newbury Hampshire RG20 4UB	
	Erection of potting shed and relocation of existing shed.	
	No objections.	
	b) Decisions	
	None.	
8	Finance	
U	60/18 Resolved	
	Electronic Payments:	
	a) Financial Report and Payments	
	S Jones Clerk's salary (June) £496.69	
	S Jones Clerks Expenses (June) £24.00	
	D McClelland Litter warden – (June) £195.75	
	R Wherry Litter warden - (june) £112.74	
	HMRC PAYE – RW, DM, SJ £50.80	
	Premier Grounds May maintenance £462.00	
	T Hall Expenses £23.50	
	Total £1,365.48	
	One extra payment was made to Business Stream for the allotment water of £30.32, which had to be paid in late June due to the urgent payment terms.	
	Cheque payments: ICO Data Protection Registration Cheque for £40.00, cheque number 101056	
	61/18 Resolved b) The actual/against budget for the period to the end of June 2018 was noted and	
	agreed.	

9	Correspondence	
9	62/18 Resolved:	
	15/6 – Kathryn Blofield – Kier: notification of road closures on the A34 due to roadworks.	
	This was noted.	
	25/6 – Request for an allotment – this is in hand and currently a visit to the allotments is	
	being organised.	
	2/7 – Mark Lambert, BDBC – CIL information, full information will be sent on in due	
	course.	
	5/7 – Kingsclere PC, A339 meeting with Cllr Humby – Cllrs would like to attend this	
	meeting as works and disruption on the A339 can adversely affect the parish. The clerk is	
	to respond to Kingsclere PC advising Cllrs from ES&BG would like to attend the meeting	SJ
	and to confirm the date of this once it is organised. 6/7 – Lengthsman clerk – currently the lengthsman has a backlog of work and has a	21
	helper to try and clear this. ES&BG have hours due in July but works lined up for the	
	lengthsman have been carried out by other members of the Parish. The clerk will respond	
	to the lengthsman co-ordinator and ask if hours can be postponed until the winter months	
	to help the lengthsman. This will also ensure vital winter works are carried out within the	SJ
	Parish.	
10	Highways and Rights of Way	
	63/18 Resolved	
	Cllr Dain advised HCC has replaced the footpath bridge and have done an excellent job.	
	The proposed works to change various stiles into kissing gates continues; this is still at	
	consultation stage. A package of information regarding costs and work details has been	
	received from HCC and will be presented to the landowners. Cllr Dain will report back. Two further issues were raised:	MD
	Adbury Estate: Bridleway from Brock's Green to Cow House Lane needs cutting as the	
	grass is very long. This needs to be reported as it raises a tick issue and because the	
	ground is very hard the holes from horses' hooves are dangerous and cannot be seen.	
	Sydmonton Court Estate: Stile by Whitehouse Farm on Cow Lane – HCC and volunteers	MD
	put in steps down from this today. The top step was falling over so a temporary repair was	
	done to make it safer, but a permanent repair is needed.	
	Cllr Owen will speak to the EVH caretaker regarding issues with blocked toilets in the hall	
	which could impact storm drains and gullies nearby.	NO
11	New Business	
	64/18 Resolved	
	a) <u>Co-option of New Cllr</u> A member of the public has come forward however was unable to attend the meeting, so	
	this item is postponed until the next meeting.	
	b) <u>2nd Quarter Risk Assessment</u>	
	65/18 Resolved	
	Cllr Dain advised that SSE have not yet been out to deal with the trees growing into the	
	power cables around the pond. The Clerk advised SSE have been chased again and have	
	confirmed they will be out to look at this shortly.	
	The footpath near Hope Cottage needs hedges cutting; this should be carried out within	
	the usual village maintenance plan.	
	A volunteer has kindly offered to fix the wobbly bench at Digweeds. The phone box still hasn't been removed despite various requests to BT. The clerk is to	
	again request the removal of this and express concern regarding vandalism, and possible	
	issues caused by the large metal box under the phone box. Relating to this area, Clir Hall	SJ
	will follow up with the May Fayre committee. Works are to be carried out in this area and	
	Clirs agree a degree of work can be carried out before the removal of the phone box.	тн
	c) <u>Standing Order Review</u>	
	Due to time pressures, this item was postponed until the September meeting.	
	d) <u>Recruitment Procedure Review</u>	
	66/18 Resolved	
	The recruitment procedure was reviewed and agreed by all Clirs, and signed off. Clir	
	Owen will publish it on the website.	NO
		NO

	 e) <u>HCC Permit Scheme for Road and Street Works</u> The consultation had been reviewed and all Cllrs were agreed to support it. The clerk is to respond to HCC accordingly. f) <u>Noticeboard damage report</u> The clerk advised the noticeboard in Eagle Road has been vandalised. The insurance excess is £250, higher than repair would cost. A volunteer has kindly come forward to fix the noticeboard. Cllrs gave their thanks and advised the PC would cover the costs of any materials used. 	SJ
13	 Matters for discussion a) <u>War memorial update</u> Spencer and Payne have been instructed to go ahead with the cleaning of the war memorial. The work order has been completed and this should take place within the next few weeks. Cllr Hall raised the possibility of holding an extra-ordinary meeting to discuss the lettering to go on the war memorial as it needs to be dealt with as soon as possible to ensure works are completed by November. It was agreed this would be useful and Tuesday 7th August was agreed. The clerk is to book the Kingsmill Room. b) <u>Facebook</u> The Facebook page is up and running. All Cllrs have been asked by the Chair to add something of interest from the parish to the page. It will also contain links to the website and other Parish Council news. c) <u>New bin location and progress</u> The new bin has been placed at the bottom of White Hill but there has been a complaint from a resident re the location of the bin, suggesting it needs to be on the other side of the road. BDBC have advised the bin does not impinge on any conservation areas and that they will not move it, but they do not object to it being moved by residents or the volunteer group. In the first instance Premier Maintenance will be contacted and asked if they are able to assist in moving the bin. A second bin has been placed opposite the school. d) <u>Bishops Green Community Hall update</u> Cllr Dain will be attending a meeting on 16th July to meet members of the committee and prepare for the AGM which is taking place on 24th July. e) <u>Parish Magazine</u> 	SJ ALL SJ
13	month. Date of next meeting Wednesday 12 th September 2018 at Ecchinswell Village Hall at 7.30pm. There being no further business, the meeting closed at 7.30pm.	

ACTIONS:

The Clerk is to respond to Kingsclere PC advising Cllrs from ES&BG would like to attend the meeting with Cllr Humby regarding the A339, and to confirm the date of this once it is organised.

The clerk will respond to the lengthsman co-ordinator and ask if hours can be postponed until the winter months to help the lengthsman and also ensure vital winter works are carried out within the Parish.

The proposed works to change various stiles into kissing gates continues; a package of information regarding costs and work details has been received from HCC and will be presented to the landowners. Cllr Dain will report back.

Adbury Estate: Bridleway from Brock's Green to Cow House Lane needs cutting as the grass is very long. This needs to be reported.

Cllr Owen will speak to the EVH caretaker relating to issues with blocked toilets in the hall which could impact storm drains and gullies nearby.

The clerk is to again request the removal of this and express concern regarding vandalism, and possible issues caused by the large metal box under the phone box.

Cllr Hall will follow up with the May Fayre committee works to be carried out in this area as it is thought plans and a degree of work can be carried out before the removal of the phone box.

Cllr Owen will publish the Recruitment Procedure on the website.

The consultation had been reviewed and all Cllrs were agreed to support it. The clerk is to respond to HCC accordingly.

It was agreed this would be useful and Tuesday 7th August was agreed. The clerk is to book the Kingsmill Room.

The Facebook page is up and running. All Cllrs have been asked by the Chair to add something of interest from the parish onto the page.

In the first instance Premier Maintenance will be contacted asked if they are able to assist in moving the bin placed at White Hill.