ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL Minutes of meeting held at Ecchinswell Village Hall Wednesday 11th April 2018, commencing at 19.30 hours **Present:** Councillors Hall, Owen, and Sparrow, County Cllr Mellor **In attendance:** Sarah Jones (Clerk), 1 member of the public

Item		Action
1	Apologies	
	Apologies were received and accepted from Cllr Dain.	
2	Declarations of interest	
	There were no declarations of interest.	
3	Minutes of previous meeting and actions arising	
	36/18 Resolved	
	To receive and confirm the minutes of the previous meeting held on 14 th March 2018.	
	Signed by Cllr Hall as a true record.	
	Actions arising:	
	The actions have either been addressed or are dealt with under Agenda items below.	
4	Public participation	
	I member of the public attended.	
	She advised Cllrs she had attended the EVH Committee meeting and that the report was	
	positive. The accounts are showing a healthy balance and the hall is able to purchase new	
	doors and a new container for the pantomime seats. The hall is in good repair and all	
	maintenance is up to date. There is no frost damage.	
	The new floor has been scratched and the possibility of using rubber feet on chairs and	
	tables to prevent this is being looked into.	
	The pitches are waterlogged; matches need to completed before the end of May.	
	CCTV will be installed in the carpark over the summer.	
	The next quiz night is Saturday 21 st April and the next coffee morning is Tuesday 17 th	
	April.	
	This member of the public will attend the next EVH meeting.	
	The war memorial cleaning information was circulated by a member of the public and will	
	be reviewed by Cllrs.	
	Bee-keeping on allotments has been raised; information provided by BDBC has been	
	reviewed and it was agreed there is nothing to stop the PC agreeing to bee keeping on	
	allotments but there are stringent rules and regulations which must be adhered to. NO	
	decision was made at this stage.	
5	Borough Councillor's Report	
	There was no report as the Borough Cllr was not present.	
6	County Councillor's Report	
	County Cllr Mellor advised there may be grant monies available for the cleaning of the war	
	memorial and the Clerk is to follow this up on 1 st June when the grant can be applied for.	SJ
	The cuts made to budget have had very little overall effect to villages other than road	
	maintenance. Potholes continue to create a huge problem and cost large sums of money.	
	Cllr Mellor advised all works being carried out on the roads at the moment relate to	
	potholes. The Government have pledged more money to help with this issue and HCC will	
	receive £3m which is primarily to be used to target potholes.	
	The Newtown Road recycling permits have been extended until December 2018. Cllr	
	Mellor will be in discussions shortly to establish whether these will be rolled out for another	
	year or a different system put in place. He will keep the Council informed but this is not	
	likely to be discussed further for some months.	
7	Planning	
	37/18 Resolved	
	a) No planning applications have been received this month.	
	b) Decisions	
	37/17 Resolved	
	17/03035/HSE Lane End House, Featherbed Lane, RG20 4UW	
	Erection of two storey and single storey extensions to the side/rear elevations, porches to	1

	from the share the second as a second second second second to be the second second second the Cont Descend	
	front and side elevations and conversion of garage to living accommodation with first floor	
	extension and external alterations.	
	Granted with conditions.	
	17/03474/FUL Ham Hill, Sydmonton Road, RG20 9AB	
	Demolition of existing building and erection of replacement dwelling house with attached	
	single storey service wing and garage with first floor staff accommodation.	
	Granted with conditions.	
	17/03680/AGPD Swaits Farm, Hyde Lane, Ecchinswell	
	Erection of an agricultural store.	
	Granted with conditions.	
	17/04047/HSE Brook Cottage, Hydes Platt, RG20 4UH	
	Erection of a single storey rear extension and single storey front extension. Conversion of	
	loft to living accommodation with alterations to rear gable and rooflights to front, rear and	
	side elevations.	
	Granted with conditions.	
	17/03807/FUL Rooksfield, Bishops Green, Newbury	
	Erection of 2 three bed dwellings with new vehicular access.	
	Refused.	
8	Finance	
	38/18 Resolved	
	Electronic Payments:	
	a) Financial Report and Payments	
	S Jones Clerk's salary (March) £484.56	
	S Jones Clerks Expenses (March) £0.00	
	D McClelland Litter warden – (March) £187.50	
	R Wherry Litter warden - (March) £120.00	
	HMRC PAYE – RW, DM, SJ	
	Total £841.66	
	Cheque payments:	
	None	
	39/18 Resolved	
	b) The actual/against budget for year end was agreed.	
9	Correspondence	
	40/18 Resolved:	
	28/3 – HCC roads and transport – notification of enquiry number for white railings and	
	painting of lines outside the school	
	28/3 – Legal Aid – notification of help re HMRC issue.	
	The Clerk advised Cllrs that there has been an on-going issue with HMRC. When the	
	Clerk was replaced last June, the account was closed and re-started as advised by HMRC	
	but there was an administrative error on HMRC's part which indicated late submissions.	
	This was clarified the by the Clerk and following the instructions given by HMRC, a new	
	account set up and used. This created a duplicate account which lead HMRC to believe	
	there was a debt on an account relating to ES&BG Parish Council and despite many	
	phone calls and letters detailing the issue, HMRC were unable to clarify the administration	
	at their end and eventually believed this to be a bad debt and sent the details to a Debt	
	Collection Agency. The Parish Council sought legal advice via HALC, this was received	
	and has been acted upon and it seems the issue has finally been resolved although final	
	confirmation of this is required from HMRC.	
	29/3 – email John Murray – the internal audit has been booked for 15 th May.	
10	Highways and Rights of Way	
	41/18 Resolved	
	Cllr Dain raised the issue via email of accessibility on certain footpaths and the possibility	
	of changing some stiles to kissing gates. Cllrs were in agreement with improving the	
	access, confirming that the gates etc would remain the landowners responsibility. Cllr Hall	
	is to approach Joe White to instigate a conversation relating to this, and will report back.	ТН
	Cllrs commented on the state of the roads but confirmed BDBC do respond to complaints.	
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There being no further business, the meeting closed at 9.10 pm.			
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ACTIONS:

There may be grant monies available for the cleaning of the war memorial and the Clerk is to follow this up on 1st June when the grant can be applied for.

Cllr Hall is to approach Joe White to instigate a conversation relating to changing the stiles to kissing gates to improve access, and will report back.

Cllrs were agreed a Facebook page should be set up. Cllr Owen is to look in to doing this and will report back.

In order to comply with the new General Data Protection Regulations this Clerk will establish the wording of an email with HALC, to be sent to all residents on the mailing list advising that need to confirm if they would like to remain on this list.

The letter to residents has been drafted and will be sent once the correct person at Vivid has been identified so the letters can go directly to them.

Cllrs Hall and Dain are going to review which lengthsman jobs needs to be carried out at the times allocated, and will advise the Clerk to report back.

The format of CllrName.ESBG@outlook.com was agreed and Cllr Hall will ensure the names are available and then the emails can be set up.