ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of AGM held at Ecchinswell Village Hall Wednesday 10 May 2017, commencing at 19.00 hours

Present: Councillors Bate, Bayliss, Dain, Hall, Lowrie, Owen (arrived late)

In attendance: Doreen Gascoine (Parish Clerk)

Cllr Hall was nominated for Chairman by Cllr Dain and seconded by Cllr Bate. There bein other nominations, a vote was held. 01/17 Resolved Cllr Hall was unanimously elected as Chairman Cllr Dain was nominated for Vice Chairman by Cllr Hall and seconded by Cllr Lowrie. The being no other nominations, a vote was held. 02/17 Resolved Cllr Dain was unanimously elected as Vice Chairman. Apologies Cllr Keyse. Declarations of Acceptance of Office The relevant Acceptance of Office forms were signed. Minutes of previous meeting 03/17 Resolved To receive and confirm the minutes of the meeting held on 12 April 2017. Signed by the Chairman (Cllr Hall) as a true record. Appointments/Responsibilities of Councillors 04/17 Resolved	
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V4/17 Resulved	
It was resolved that members would continue to undertake the duties/responsibilities for w	hich
they were responsible as members of the previous Council.	inch
6 Financial Report and Payments	
a) Payments	
05/17 Resolved	
Cheque payments made this month:	
Ecchinswell May Fayre Donation £160.00)
Electronic payments made this month:	
D Gascoine Clerk's salary (April) £444.89	,
D Gascoine Clerk's expenses (April) £118.28	
R Wherry Litter warden – (April) £ 96.00	
D McClelland Litter warden – (April) £146.40	
HMRC PAYE – DG, RW, DM £138.80	
EVH Grass cutting grant £550.00	
Newbury Weekly News Job advert £500.31	
Premier Grounds Maint Maintenance – April £324.00	,
1.) A	
b) Annual accounts	.1
The Clerk advised that the 2016/2017 accounts will be taken to the internal auditor next me	onth.
The Clerk then read out the Annual Governance Statement and it was 06/17 Resolved	
To approve and sign the Annual Governance Statement. It was also	
07/17 Resolved	
The Chairman (Cllr Hall) then signed the draft Annual Return and accounts for the year en	ıding
31 March 2017.	<u>5</u>
7 Planning	
08/17 Resolved	
a) New applications	
17/01224 and 17/01225 Kisbys Cottage, Kisbys Lane, Ecchinswell. Erection of two storey	

	extension following the demolition of existing single storey extension and internal alterations. Also, listed building consent. No objections provided access to the adjacent public footpath is kept freely open at all times. 17/01110 3 Clere Cottages, Ecchinswell Road, Ecchinswell. Erection of a detached garage following demolition of existing. No objections. b) Decisions None received.	
8	Correspondence Martin Kennedy – re proposed surveys at Ecchinswell pond. The Clerk explained that these surveys were required in connection with a proposed development within 500 metres of the pond, since the pond was the home of the great crested newt. 09/17 Resolved	
	After discussion, to agree to these surveys and request a copy of the resulting report. Cllr Dain had previously reported that the bench at the war memorial site has now been replaced and had asked that thanks be sent to the family concerned. The Clerk advised that she has already telephoned thanks.	DG
9	New Business	
	a) Parish insurance	
	The Clerk had advised that the renewal documents have been received, with a renewal	
	premium of £563.38. Since the excess under the policy is £250 there seems little point in adding low value items to the insurance cover. Also, since the bench at the war	
	memorial site does not belong to the Parish Council, she felt there was no reason why it should be on the PC's insurance.	
	10/17 Resolved	
	After discussion, to remove the war memorial bench from the PC's insurance and not to add the low value gardening items to the cover. The question of adding them to the online assets register will be considered at the July meeting. The Clerk pointed out that removing the bench would probably mean a change in the premium payable and it was	DG
	therefore agreed that the Clerk should pay the amended premium before the July meeting, reporting the payment at that meeting in the normal way.	DG
10	Matters to report	
	a) Vacancy for Clerk	
	The Chairman (Cllr Hall) gave an update on the recruitment process. There has been a good response and 4 candidates have so far been selected for interview. Further applications received	
	before the closing date will be considered and added to the interview list, if appropriate. Owing	
	to Cllrs' absence on leave and business trips, the timetable had to be changed. The first	
	interviews will take place on 13 May, with further interviews taking place on 19 May. It is	
	intended that the new Clerk be appointed at the June meeting, with immediate effect, leaving	
11	time for training with the out-going Clerk.	
11	Date of next meeting Wednesday 7 June 2017 at Ecchinswell Village Hall, starting at 7.30 pm.	
	There being no further business, the meeting closed at 7.30pm.	