

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Bishops Green Village Hall

Wednesday 14th May 2025, commencing at 19.00 hours

Present: Cllrs Stamp, Sadler, Debenham, Parkes, Hardy-Giles, and Monteith.

In attendance: Sarah Jones (Clerk), 2 members of the public.

Item		Action																																	
1	<p>Election of Chair and Vice Chair</p> <p>Cllr Stamp advised he would re-stand as Chair, he was proposed by Cllr Hardy-Giles, seconded by Cllr Sadler and voted in unanimously.</p> <p>Cllr Sadler re-stood as Vice Chair. She was proposed by Cllr Debenham, seconded by Cllr Parkes and voted in unanimously.</p> <p>Simon Letch was present as a member of the public. He was proposed to join the council by Cllr Stamp, seconded by Cllr Parkes and voted in unanimously. Cllr Letch was invited to join the parish council at the table.</p>																																		
2	<p>Apologies</p> <p>There were no apologies as all Cllrs were present.</p>																																		
3	<p>Declaration of acceptance of office</p> <p>The relevant acceptance of office forms will be distributed and signed by the Chair and Vice Chair, and Cllr Letch.</p>	SJ																																	
4	<p>Minutes of the meeting held on 10th April 2024</p> <p>To receive and confirm the minutes of the previous meeting held on 9th April 2025. The minutes were agreed and accepted by all and signed by the Cllr Stamp.</p>																																		
5	<p>Responsibilities of Councillors</p> <p>It was agreed that in light of the changes to the council, this item will be reviewed at the June meeting.</p>	SJ																																	
6	<p>Finance Report</p> <p>a) Payments for Approval</p> <p>The following payments were agreed for May:</p> <table> <tr> <td>S Jones</td> <td>Clerk's salary (April)</td> <td>£795.90</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (April)</td> <td>£232.80</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (April)</td> <td>£164.92</td> </tr> <tr> <td>HMRC PAYE</td> <td>– RW, DM, SJ</td> <td>£213.40</td> </tr> <tr> <td>D McClelland</td> <td>Expenses</td> <td>£20.00</td> </tr> <tr> <td>HALC</td> <td>Annual subscription</td> <td>£410.00</td> </tr> <tr> <td>Vision ICT</td> <td>Website costs</td> <td>£306.00</td> </tr> <tr> <td>Premier Grounds</td> <td>Village maintenance</td> <td>£385.80</td> </tr> <tr> <td>Zurich Insurance</td> <td>Annual insurance</td> <td>£459.00</td> </tr> <tr> <td>Meeting costs</td> <td>Annual Assembly expenses</td> <td>£98.20</td> </tr> <tr> <td colspan="2">Total</td><td>£3,086.02</td></tr> </table>	S Jones	Clerk's salary (April)	£795.90	D McClelland	Litter warden – (April)	£232.80	R Wherry	Litter warden - (April)	£164.92	HMRC PAYE	– RW, DM, SJ	£213.40	D McClelland	Expenses	£20.00	HALC	Annual subscription	£410.00	Vision ICT	Website costs	£306.00	Premier Grounds	Village maintenance	£385.80	Zurich Insurance	Annual insurance	£459.00	Meeting costs	Annual Assembly expenses	£98.20	Total		£3,086.02	
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7	<p>Planning</p> <p>a) Planning applications:</p> <p>25/00636/HSE Brick Kiln Cottage Cow House Lane Ecchinswell RG20 9AE Two Storey and First Floor only front extensions, Replacement porch to side elevation, New porch to front elevation and external alterations ES&BG PC is supportive of this application. The dark skies situation needs to be taken into account, and provision of solar panels encouraged.</p> <p>25/00802/ROC Land At Clere House Farm, Ecchinswell Road, Ecchinswell Variation of Condition 1 of 24/02503/FUL to amend drawing numbers to allow for repositioning of dwelling approximately 2m northwards.</p>																																		

	<p>ES&BG Parish Council is supportive of this application with comments:</p> <ul style="list-style-type: none"> Proposed relocation is relatively invisible to the community and landscape and is outside of the ECA. Proviso that the proposed hedge and tree planting surrounding the dwelling does happen. <p>25/00813/HSE Oak Cottage Ecchinswell Road Ecchinswell RG20 4UA Increase height of chimney pot, replace existing stable door ES&BG Parish Council is supportive of this application</p> <p>25/00814/LBC Oak Cottage Ecchinswell Road Ecchinswell RG20 4UA Increase height of chimney pot, replace existing stable door ES&BG Parish Council is supportive of this application</p> <p>25/00966/LDPO Peake Gate Sydmonton Ecchinswell Newbury Certificate of Lawfulness for the proposed erection of single storey extension to rear of existing detached dwelling ES&BG Parish Council is not opposed to a Certificate of Lawfulness being allowed for this proposed single-storey extension, as long as the future built extension fully matches the detail provided in this application.</p> <p>25/00947/FUL Watership Down Stud Cow House Lane North Sydmonton RG20 9AE Erection of replacement stable building, isolation stables and new foaling building. Erection of 4 bed groom / managers house. Construction of Horse walker and loading ramp. Conversion of existing cattle building to additional stabling and use of surrounding yard as equine turn out and yard space. Erection of new hay feed and machinery store building (Alternative scheme to that approved under 20/00492/FUL) ES&BG Parish Council is supportive of this application. Solar panels should be installed where possible in the new buildings.</p> <p>25/00955/OOBC Sandleford Park East Monks Lane Newbury Berkshire Reserved Matters application for the approval of appearance, landscaping, layout, and scale in respect of Primary and Secondary Street infrastructure, associated walking and cycling infrastructure, foul pumping stations, foul drainage, surface water drainage and other associated infrastructure works; as well as: discharge of Condition 23 (pedestrian and cycle access from Monks Lane) and partial-discharge of Condition 18 (surface water drainage SuDS) and Condition 21 (hard and soft landscape works) pursuant to Outline Planning Permission 20/01238/OUTMAJ granted at appeal on 6.5.2022 relating to the residential / mixed use development of the Sandleford Park East site Application Number: 25/00761/RESMAJ Case Officer: Niko Grigoropoulos. Please note the decision on this application is made by West Berkshire District Council ESBG Parish Council have no comments to make on this application.</p> <p>b) Decisions - none.</p>	
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8	Correspondence There was no correspondence to discuss except one member of the public in attendance raised the issue with the raised flower beds. The parish council installed these flower beds some years ago and they are now running into disrepair and need regular maintenance. Cllrs advised this would be added to the June agenda for discussion, as they have been added to the village maintenance contact so will be managed, but will need regular watering etc and this needs to be addressed.	
9	New Business There was no new business to discuss at this time.	
10	Matters to Report There were no matters to report.	
13	Date of next meeting: Wednesday 4 th June 2025 at Bishops Green Village Hall at 7.30pm. There being no further business, the meeting closed at 7.16pm.	

ACTIONS:

The relevant acceptance of office forms will be distributed and signed by the Chair and Vice Chair, and Cllr Letch.