

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Ecchinswell Village Hall

Wednesday 11 October 2017, commencing at 19.30 hours

Present: Councillors Dain, Bayliss, Keyse, Lowrie, Owen

In attendance: Sarah Jones (Clerk), Borough Cllr Izett (part) County Cllr Mellor (part), 6 members of the public

Item		Action
1	Apologies Cllr Hall, Cllr Bate. Cllrs wish Cllr Bate a speedy recovery.	
2	Declarations of interests There were no declarations of interests.	
3	<p>Minutes of previous meeting and actions arising 39/17 Resolved</p> <p>To receive and confirm the minutes of the previous meeting held on 13th September 2017. Signed by the Vice Chair (Cllr Dain) as a true record.</p> <p>40/17 Resolved An extra-ordinary meeting needs to be held to discuss affordable rural housing, proposed dates are: Wednesday 15th November Wednesday 29th November Please can Cllrs let the Clerk know what dates they are available.</p> <p>Actions arising:</p> <p>The Clerk is to ensure all future tree planning consultations are emailed to her.</p> <p>The rural affordable housing plan warrants more investigation and it was agreed to hold an extra-ordinary meeting before the end of November to discuss this further.</p> <p>The Clerk is to contact BDBC re new litter bins and ask how decisions are made with regard to where they should be placed.</p> <p>Please can Cllrs bring ideas to the next meeting of jobs for the Lengthsman.</p>	<p>ALL</p> <p>SJ</p> <p>TH</p> <p>SJ</p> <p>ALL</p>
4	<p>Public participation</p> <p>2 members of the public advised Cllrs of their altered planning application and that they felt they had addressed the objections raised with their initial plans by moving the location of the proposed driveway. They felt this has addressed the issue relating to boundary dispute and access to the highway, and that a culvert is being installed to mitigate flood risk. 2 other members of the public advised although the plans have been revised their access was still made less safe by the proposed driveway and that the altered plans did not address the highway issues adequately. Also, they felt any works to the ditch might increase flood risk.</p>	
5	<p>Borough Councillor's Report</p> <p>Borough Cllr Izett presented his report after County Cllr Mellor, and after Item 7 below. He advised Cllrs he has been involved with one planning application, felt the residents had revised their plans to rectify the original objections and that ES&BG PC had made the correct decision by removing their objections. He will support this decision when the application goes to development control.</p> <p>Cllr Izett confirmed that weekly bin collections are being maintained as the survey regarding a move to 2 weekly collections had produced negative results.</p> <p>The budget is being compiled at the moment and it is anticipated savings can be found so there will be no cuts in services, however there will be a small increase in Council Tax next year.</p>	

6	<p>County Councillor's Report</p> <p>County Cllr Mellor advised the Council that savings of £140m need to be made over the next 3 years and so ways of this being achieved are being considered. He has a meeting at the Cabinet on Monday 16th October and decisions made may impact on villages. A recent public consultation resulted in 67% of respondents suggesting charges should be raised or new charges added to services, to allow for the savings to be met.</p> <p>Areas where monies can be saved are hard to find; one massive area of cost is waste and rural areas can struggle with the recycling facilities offered, including this area.</p> <p>Council Tax did not increase for 6 years and so next year there will be a small increase.</p> <p>There are plans for building new schools and care homes in the area.</p> <p>The Borough have a new contract for road maintenance with Skanska, they have invested in a new device which fixes pot holes in a very short space of time, called a JetPatcher which will be utilised. It's been use in Oxfordshire already with excellent results.</p>	
7	<p>Planning</p> <p>41/17 Resolved</p> <p>a) New applications</p> <p>17/03035/HSE - Lane End House Featherbed Lane North Sydmonton RG20 4UW Erection of two storey and single storey extensions to the side/rear elevations, porches to front and side elevations and conversion of garage to living accommodation with first floor extension and external alterations. No objections subject to making good the road upon completion.</p> <p>17/02061/HSE Yew Tree Cottage, Ecchinswell Road, Ecchinswell Erection of single storey extension to southern elevation and two storey extension to eastern elevation with new bay window. Erection of detached two storey carport. Altered plans were presented and reviewed. The altered plans were reviewed and Cllrs agreed the following relating to their original 3 objections:</p> <ol style="list-style-type: none"> 1) the boundary dispute re the opening of the driveway – this has been addressed and Cllrs agreed unanimously to remove the objection. 2) highway access and safety has been addressed and Cllrs agreed unanimously to remove the objection. 3) flood risk as the ditch will be covered – effort has been taken to minimise this risk so Cllrs have no objections subject to expert advice being sought that the flood risk has not been increased. <p>17/03245/HSE Woodlands, Rooksfield, Bishops Green Erection of a replacement garage. No objections.</p> <p>b) Decisions:</p> <p>17/02128/HSE – Hyde House, Hyde Lane Demolition of two existing stable blocks and an outbuilding, and the erection of an annex pavilion and open fronted storage shelter; with associated landscaping and blocking up of existing access point. Granted with conditions.</p> <p>17/01224/HSE - Kisbys Cottage, Kisbys Lane, Ecchinswell Erection of two storey rear extension following the demolition of existing single storey extension and internal alterations No objection provided access to the adjacent public footpath is kept freely available at all times. Granted with conditions</p> <p>17/02327/HSE- Rosemead Ecchinswell Road Bishops Green RG20 4HS Erection of single storey rear and side and two storey side extensions, to include construction of two new dormer windows to rear. Erection of attached double garage to side and alterations to existing driveway. Granted with conditions.</p>	
8	<p>Finance</p> <p>42/17 Resolved</p>	

	<p>a) Financial Report and Payments Payments for September:</p> <p>Cheque payments: None</p> <p>Electronic payments:</p> <table> <tr> <td>S Jones</td><td>Clerk's salary (September)</td><td>£403.36</td></tr> <tr> <td>S Jones</td><td>Clerk's expenses (September)</td><td>£ 40.55</td></tr> <tr> <td>R Wherry</td><td>Litter warden – (September)</td><td>£108.00</td></tr> <tr> <td>D McClelland</td><td>Litter warden – (September)</td><td>£179.50</td></tr> <tr> <td>HMRC</td><td>PAYE – RW, DM, SJ</td><td>£135.80</td></tr> <tr> <td>Premier Grounds Maint</td><td>Maintenance September</td><td>£192.00</td></tr> <tr> <td>BDO</td><td>Annual Account Sign off</td><td>£156.00</td></tr> </table> <p>The Clerk advised her expenses this month include £18.50 cash payment for the Remembrance Day Wreath.</p> <p>43/17 Resolved</p> <p>b) The annual accounts have been signed off by BDO.</p>	S Jones	Clerk's salary (September)	£403.36	S Jones	Clerk's expenses (September)	£ 40.55	R Wherry	Litter warden – (September)	£108.00	D McClelland	Litter warden – (September)	£179.50	HMRC	PAYE – RW, DM, SJ	£135.80	Premier Grounds Maint	Maintenance September	£192.00	BDO	Annual Account Sign off	£156.00	
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10	<p>Correspondence 44/17 Resolved: Cllr Rob Humby – 26th Sept letter response to general letter re recycling saying he is concerned and trying to find a permanent solution. 5/10/17 – Premier Maintenance – proof of Public Liability Insurance 3/10/17 – email from resident re footpath issues. 4/10/17 – email re M4 closures 9th-15th October The Clerk advised Cllrs a letter has been received from BDBC dated 3rd October, a request for information required to justify S106 contributions to enhance open space, allotments, equipped play and sports facilities on Parish and Town Council Land. This letter is to be reviewed and the outcome advised to Cllrs. 2 items were raised from the latest HALC newsletter: 1) Data protections; an officer who oversees this need to be appoint by next May. This needs to be an Agenda item for the November meeting. 2) Transparency Fund; being dealt with under point 12(d).</p>	<p>SJ</p> <p>SJ</p>																					
11	<p>Highways and Rights of Way <u>Survey of paths and stiles</u> There are 2 bridges that need attention. These could be cleared as a community project, or a possible job for the Lengthsman. The work should be completed by the end of the winter.</p>	<p>MD</p>																					
12	<p>New Business 45/17 Resolved a) <u>Third Quarter Risk Assessment</u> Cllr Dain presented the risk assessment and raised 3 main issues: - There is a log pile at Digweeds which needs to be removed. Someone has been throwing logs into the nearby stream which could cause other flood issues. Can the removal of logs be arranged with the Royal Oak if they want them? - The war memorial fence has been repaired and it was a large job. Thanks go to Mr Baikie and Malcolm Jones – Malcolm will also be paid £50 from the Parish Council which will be paid in cash via Cllr Hall. - The trees around the pond are interfering with the power cables. The Clerk is to contact SSE and see if anything can be done by them to resolve this. b) <u>EVH Meeting</u> 46/17 Resolved Cllr Bayliss attended the EVH meeting on 19th September. It was agreed it was positive to have a liaison between the Council and village hall as this has improved the relationship. The village hall looks good and lots of hard work goes into maintaining it. The team is excellent. There are lots of bookings which is very positive and new ideas are being</p>	<p>NO</p> <p>SJ TH SJ</p>																					

	<p>thought of, such as race or quiz nights. The new floor is a success and maintenance is going to schedule. Cllr Bayliss was thanked for being the liaison.</p> <p>c) <u>Remembrance Sunday</u> The wreath has been purchased and the war memorial fence is fixed so all ready for Remembrance Sunday. The Lengthsman is to be asked to tidy the area the week before.</p> <p>d) <u>Review of the allotment rental</u> 47/17 Resolved It was proposed that as there are some empty allotments the rental should be left at the same rate to possibly attract more take up. The strict rules regarding what is and isn't allowed on the allotments was discussed and this may be a possible reason for the lack of take up. This needs to be reviewed and discussed in the December meeting.</p> <p>e) <u>Review of Clerk's salary</u> 48/17 Resolved As the new clerk has not been in position for long, it was agreed the salary would not be changed at this stage.</p> <p>f) <u>Derelict Phone Boxes</u> The Clerk has received an email from BT asking for the specific location of the box which is an eyesore and should be removed. This information has been sent, and in addition the information regarding the phone box in Bishops Green needs to be sent. It is hoped BT will then arrange for the removal of these.</p>	<p>SJ</p> <p>JB/NO SJ</p> <p>SJ</p>
12	<p>Matters for discussion</p> <p>a) <u>Parish Lengthsman</u> 49/17 Resolved It was agreed that the Lengthsman would be asked to do the following jobs:</p> <ul style="list-style-type: none"> - wash the signs and clear foliage where necessary in Bishops Green, to Featherbed Lane. - Clear the litter from the A339 (Darling Buds of May) to Ecchinswell Road - Tidy War Memorial for Remembrance Sunday <p>The Clerk is also to let Cllrs know the number of hours the Lengthsman has left.</p> <p>b) <u>C57</u> The survey has been completed and the results circulated. No specific problems arose and the results seem inconclusive. Cllrs agreed they would like to opt for white lines to be painted down the edge of the road in an effort to calm the traffic if funds are found.</p> <p>c) <u>Litter Wardens</u> The areas covered by the litter wardens has been circulated. If Cllrs feel there is any area which needs particular attention please can they advise the Clerk.</p> <p>d) <u>Transparency Protocol</u> The policies required to be shown on the website are being collated and there will be an update at the next meeting.</p> <p>e) <u>Pond Clearance</u> 50/17 Resolved The day had a big turn-out of volunteers. It was a successful day and everyone worked hard but it was also a social time. It was agreed it was a good time of year to clear the pond, as the bulrushes and foliage were not too soggy and easier to pull up and the water was warmer. The Basingstoke Volunteers were very helpful and will receive a thank you and £50 donation.</p> <p>Ideas need to be brought forward on how to advertise the day more extensively next year.</p> <p>f) <u>Parish Magazine</u> Articles for the Parish Magazine were agreed.</p> <p>At the end of the meeting Cllr Keyse advised the Council she was resigning due to work and family commitments. She was thanked for her hard work and input during her time on the Council, and will be missed.</p>	<p>SJ</p> <p>MD</p> <p>SJ</p> <p>SJ</p> <p>JB</p>
13	<p>Date of next meeting Wednesday 8th November 2017 at Ecchinswell Village Hall at 7.30pm. There being no further business, the meeting closed at 9.35 pm.</p>	

ACTIONS:

An extra-ordinary meeting needs to be held to discuss affordable rural housing, proposed dates are: Wednesday 15th November and 29th November. Cllrs to let the Clerk know what dates they are available.

The Clerk advised Cllrs a letter has been received from BDBC dated 3rd October, a request for information required to justify S106 contributions to enhance open space, allotments, equipped play and sports facilities on Parish and Town Council Land. This letter is to be reviewed and the outcome advised to Cllrs.

Data protections, an officer who oversees this needs to be appoint by next May. This needs to be an Agenda item for the November meeting.

There are 2 bridges that need attention. These could be cleared as a community project, or a possible job for the Lengthsman. **MD**

Can the removal of logs be arranged with the Royal Oak if they want them? **NO**

Thanks to go to Mr Baikie and Malcolm Jones. **SJ**

Malcolm will also be paid £50 from the Parish Council which will be paid in cash via Cllr Hall.

The trees around the pond are interfering with the power cables. The Clerk is to contact SSE and see if anything can be done by them to resolve this.

The strict rules regarding what is and isn't allowed on the allotments was discussed and this may be a possible reason for the lack of take up. This needs to be reviewed and discussed in the December meeting. **JB/NO, SJ Agenda item**

Removal of the old phone boxes **SJ**

The Clerk is also to let Cllrs know the number of hours the Lengthsman has left.

Cllrs agreed they would like to opt for white lines to be painted down the edge of the road in an effort to calm the traffic. **MD/TH**

The policies required to be shown on the website are being collated and there will be an update at the next meeting. **SJ**

The Basingstoke Volunteers were very helpful and will receive a thank you and £50 donation. **SJ**