

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Ecchinswell Village Hall

Wednesday 7 June 2017, commencing at 19.30 hours

Present: Councillors Bate, Bayliss, Keyse, Hall, Lowrie, Owen

In attendance: Doreen Gascoine (Parish Clerk), Sarah Jones (Clerk Elect)

Item		Action
1	Apologies Cllr Dain, County Cllr Tom Thacker, County Cllr Derek Mellor, Borough Cllr John Izett.	
2	Declarations of interests There were no declaration of interests.	
3	Minutes of previous meeting and actions arising 11/17 Resolved a) To receive and confirm the minutes of the previous meeting held on 10 May 2017. Signed by the Chairman (Cllr Hall) as a true record. b) To receive and confirm the minutes of the Annual Assembly held on 11 May 2016. Signed by the Chairman (Cllr Hall) as a true record. Actions arising: The details of the tree warden scheme are to be advertised in the Parish magazine and on the website. The details of the move of the Police Enquiry Office have been put on the website. Hide Local Directory page on the website. Speak to Lengthsman re outstanding issues from last year's work. All others are agenda items.	DG LL NO TH
4	Public participation No members of the public present.	
5	Borough Councillor's Report No report as Borough Cllr John Izett not present.	
6	County Councillor's Report No report as County Cllrs Tom Thacker and Derek Mellor not present.	
7	Planning 12/17 Resolved a) New applications 17/01643 Timberline, Rooksfield: Erection of a new bungalow in rear garden of existing dwelling. No objections subject to a tree and bat survey, and checking whether this is in an Area of Outstanding Natural Beauty, according to Basingstoke and Deane. b) Decisions 16/04571 - Lake House, Sydmonton, Ecchinswell. Replacement of existing garage and workshop with garage and hobby room above. Granted, with conditions. 17/00575 - Ham Hill, Sydmonton Road, Ecchinswell. Demolition of existing building and erection of replacement dwelling house with attached single storey service wing and garage. Granted, with conditions. 17/00577 - Woodside Farm Buildings, Woodside Farm, Ecchinswell. Replacement of existing cattle kennels with new clear span building. Granted, with conditions.	
8	Finance 13/17 Resolved a) Financial Report and Payments Payments for May Cheque payments: None Electronic payments: D Gascoine Clerk's salary (May) £504.19 D Gascoine Clerk's expenses (May) £129.18	

	<p>R Wherry Litter warden – (May) £ 96.00 D McClelland Litter warden – (May) £146.60 HMRC PAYE – DG, RW, DM £153.40 Came and Company Parish insurance £563.68 T Hall Assembly Expenses £ 34.75 Premier Grounds Main Maintenance May £367.20 Business Stream Allotment water £106.00</p> <p>The Clerk advised that her expenses were high this month due to travel expenses for attending interviews for the replacement Clerk. The actual against budget to 31March 2017 was circulated, showing an underspend. Expenses are lower, mainly due to no expenditure from the ‘future projects’ fund, and admin costs were up due to training costs. The allotments budget could be lowered next year.</p>	
9	<p>Correspondence 14/17 Resolved: The Medlicotts - the drain outside their drive is getting blocked on a regular basis and is affecting their garage and driveway. The Lengthsman will be asked to investigate and clear the blockage if possible. This will be no more than 2 hours work. BDBC – Re Neighbourhood Planning meeting 22 June at 5 pm. W Berks – Minerals and Waste Local Plan Preferred Options consultation. W Berks – re adoption of Housing Site Allocations Development Plan document. Elieen Unnuk - The new defibrillator is in position by the Parish Notice Board, outside the Royal Oak. The PC will advertise this with details of training dates. The PC has no responsibility for this A second defibrillator is wanted for Bishops Green.</p>	
10	<p>Highways and Rights of Way a) <u>Survey of paths and stiles</u> 15/17 Resolved: The Mill Lane footpath is being blocked by sticks and wire. This is also happening in other parts of the village. The police have been informed and residents are advised to report any incidents via 101. The Clerk will report this to HCC Countryside Services. b) <u>A339 Road Closures</u> All closures have been put on the website. The next closure is south of Kingsclere and shouldn't cause any problems for Ecchinswell and Bishops Green. c) <u>New issues</u> None reported.</p>	DG
11	<p>New Business a) <u>Cllrs' responsibilities</u> Cllr Hall is to resend the list of responsibilities to all Cllrs. All Cllrs are then to provide information regarding what they view their roles to be, for the September meeting. b) <u>Community Plan</u> Cllr Bate made a short presentation to Cllrs regarding the differences between Neighbourhood and Community Plans. After discussion it was agreed to continue the review at the July meeting once Cllr Bate has obtained more information. c) <u>Parish Insurance and Assets Register</u> 16/17 Resolved: The Clerk advised the Cllrs that they need to review the insurance schedule. As the excess is £250, there is no need to include anything that falls under this amount. The assets register also needs to be reviewed and updated. d) <u>Pond Clearance</u> The Clerk reported that the Basingstoke Conservation Volunteers don't have a license for Great Crested Newts. Cllr Bayliss is to investigate. The pond clearance date is set for 8th October. e) <u>Broadband</u> Cllr Hall raised Superfast Broadband. The Openreach website says this is due for an update in the next 4 months, but it has said this for a long time. Residents are asked to raise any issues with Kit Malthouse MP and Cllr Hall will follow up with Cllr Thacker to find out why Openreach are not responding.</p>	<p>TH/ALL SB TH JB TH</p>

	Cllr Hall will write the paragraph to be included in the Parish magazine.	
12	<p>Matters for discussion</p> <p>a) <u>Recruitment of the New Clerk</u> 17/17 Resolved: This item was agreed earlier at the meeting after Point 4. Then Cllr Hall introduced Sarah Jones, Clerk Elect. He proposed she be appointed Clerk and Responsible Financial Officer. This was seconded by Cllr Bate, and agreed unanimously. All Cllrs joined in thanks to Doreen Gascoine, the out-going Clerk, for her many years of service.</p> <p>b) <u>Parish Lengthsman</u> Cllr Hall will speak to the Lengthsman about work carried out last year. It was agreed the road signs need cleaning. Cllrs to bring suggestions for Lengthsman jobs to the next meeting.</p> <p>c) <u>C57</u> Nothing to report.</p> <p>d) <u>WWI commemoration</u> Nothing to report.</p> <p>e) <u>Village maintenance</u> Cllr Hall will raise the issue of the unsatisfactory maintenance of the old graveyard.</p> <p>f) <u>Allotments</u> The Clerk advised the Cllrs that there has been a high water bill of £106 for 2 months. A tap has been leaking, and an underground leak was discovered and fixed by Malcolm Jones. There are currently 4 free allotments.</p> <p>g) <u>Parish website</u> All Cllrs to review the website and send updates to Cllr Owen.</p> <p>i) <u>Litter wardens</u> Nothing to report.</p> <p>j) <u>Parish Magazine</u> Items for inclusion in the parish magazine were agreed.</p>	<p>ALL</p> <p>TH</p> <p>ALL</p>
13	<p>Date of next meeting</p> <p>Wednesday 12 July 2017 at Echinswell Village Hall at 7.30pm. There being no further business, the meeting closed at 9.30 pm.</p>	