

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of the ordinary meeting held at Ecchinswell Village Hall on

Wednesday 12th October 2022, commencing at 19.30 hours

Present: Cllrs Dain (Chair), Bayliss (Vice Chair), Stamp, Debenham (part) Coward and Parkes.

In attendance: Sarah Jones (Clerk), County Councillor Thacker (part), 2 representatives from BDBC and 1 member of the Neighbourhood Plan Steering Group.

Item		Action																								
1	<p>Apologies Apologies were received and accepted from Borough Cllr Izett.</p>																									
2	<p>Declarations of interest There were no declarations of interest.</p>																									
3	<p>Minutes of previous meeting and actions arising To receive and confirm the minutes of the ordinary meeting held on 28th September 2022. All Cllrs agreed them as a true record, and they were signed by the Chair.</p>																									
4	<p>Public participation There were no members of the public present.</p>																									
5	<p>Borough Councillor's Report Cllr Izett was not present so there was no report.</p>																									
6	<p>County Councillor's Report. Cllr Thacker reported his annual commitments to parish council meetings and advised he would send a schedule of when he could attend the meetings which take place in Ecchinswell Village Hall. Cllr Mellor will attend Bishops Green.</p> <p>Cllr Thacker advised he has checked the status of the bridge repairs and it is currently due to be fixed on 7th November. This date is subject to change depending on other jobs which may arise.</p> <p>He reminded Cllrs of the County Cllr grants available, and this information should be shared with any interested parties. The maximum grant would be £1k and any projects must benefit the whole community.</p> <p>There being nothing further to report, Cllr Thacker left the meeting at 7.50pm.</p> <p>The next item discussed was Item 12 (b).</p> <p>The next item dealt with was also out of order, being 11(a).</p>																									
7	<p>Planning</p> <p>a) Planning applications: None</p> <p>b) Decisions: None</p>																									
8	<p>Finance</p> <p>Electronic Payments:</p> <p>(a) The following payments were agreed for September:</p> <table data-bbox="284 1756 1181 2024"> <tr> <td>S Jones</td> <td>Clerk's salary (Sept)</td> <td align="right">£825.20</td> </tr> <tr> <td>S Jones</td> <td>Clerk's expenses</td> <td align="right">£23.98</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (Sept)</td> <td align="right">£149.70</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (Sept)</td> <td align="right">£136.80</td> </tr> <tr> <td>HMRC</td> <td>PAYE – RW, DM, SJ</td> <td align="right">£126.80</td> </tr> <tr> <td>D McClelland</td> <td>Litterwarden expenses</td> <td align="right">£20.00</td> </tr> <tr> <td>BGCA</td> <td>Room hire</td> <td align="right">£74.00</td> </tr> <tr> <td>Premier Grounds</td> <td>Maintenance</td> <td align="right">£483.60</td> </tr> </table>	S Jones	Clerk's salary (Sept)	£825.20	S Jones	Clerk's expenses	£23.98	D McClelland	Litter warden – (Sept)	£149.70	R Wherry	Litter warden - (Sept)	£136.80	HMRC	PAYE – RW, DM, SJ	£126.80	D McClelland	Litterwarden expenses	£20.00	BGCA	Room hire	£74.00	Premier Grounds	Maintenance	£483.60	
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	<p style="text-align: center;">Total £1,840.08</p> <p>The clerk advised her expenses this month were off-set against the £21.99 claimed last month for the returned book of condolence. She further advised Cllr Parkes purchased the bulbs and will be reimbursed for the £14.16 she spent.</p> <p>(b) The actual/against budget to October 2022 was circulated and agreed.</p>	
9	<p>Correspondence</p> <p>03.10.22 – Various residents, light aircraft noise nuisance –the residents will be asked to identify aircraft numbers to enable the PC to contact the correct airfield. Residents will be kept informed of progress.</p> <p>05.10.22 – Whitchurch PC, letter to PM re chalk streams and River Test</p> <p>06.10.22 – Remembrance Day arrangement details from the Mayor’s office</p> <p>07.10.22 – Burghclere PC Notification of Public Consultation of Burghclere's pre-submission Neighbourhood Development Plan Modification; Cllr Dain confirmed ESBG PC had no comments.</p> <p>10.10.22 – BDBC 22/02700/PIP Land at Ratts End House Ecchinswell Road Ecchinswell Newbury</p> <p>Proposal: Permission in principle for a minimum and maximum of 1 dwelling within the residential curtilage of Ratts End House, Ecchinswell RG20 4TX</p> <p>Comments due by 28th October. The clerk advised the despite her asking for an extension to the period provided for responses, BDBC have advised a decision will be made on 11th November and therefore comments received after the next PC meeting on 9th November may not be taken into account, which means the PC will need to hold an extra-ordinary meeting to discuss this planning application. The clerk suggested a letter be written to BDBC asking why 2-week timescales are bring given for planning application comments when PC meetings are held monthly. She will send a letter accordingly to BDBC.</p>	<p style="text-align: center;">SJ</p> <p style="text-align: center;">SJ</p>
10	<p>Highways and Rights of Way</p> <p>As reported under Item 6, the bridge repairs are scheduled for 7th November, although this may change.</p> <p>The landowner has given permission for the steps to be installed on the way down into Ratts Woods, but he would not be responsible for the maintenance. The clerk advised the landowner two residents had confirmed they would be responsible for the steps. The work was due to take place on 12th October but has been postponed to a date to be agreed.</p>	
11	<p>New Business</p> <p>a) <u>BDBC Representative, anti-social behaviour in Bishops Green</u> This item was dealt with out of order, after Item 12(a). 2 representatives from the BDBC community safety patrol team talked to ESBG PC and clarified their role within the community. They advised the differences between their duties and those of the police. They encouraged members of the community to report anti-social behaviour and pointed out that any complaints will remain anonymous. They advised reporting of anti-social behavior in the area has increased lately which is helpful. Leaflets were handed out which can be published on Facebook, the website, and the noticeboards. The safety patrol team were thanked for their time and advice. They left the meeting at 8.20pm. Cllr Debenham also left the meeting at this time.</p> <p>b) <u>EVH Grass Cutting Grant</u> The grass cutting grant is for £550 and all paperwork has been submitted and circulated prior to the meeting. Cllr Dain proposed, and Cllr Coward seconded that the grant be</p>	<p style="text-align: center;">SJ/RC</p>

	<p>paid and Cllrs agreed unanimously. The payment will be arranged by the clerk as soon as possible.</p> <p>c) <u>External audit</u> The clerk reported that the external audit has been finalised, signed off and paid.</p> <p>d) <u>Death of a Monarch policy sign off</u> The policy had been reviewed prior to the meeting, it was agreed by all Cllrs and will be published on the website.</p> <p>e) <u>Remembrance Day arrangements</u> The wreath has been purchased and Cllrs agreed it would be laid by Malcolm Jones, as in previous years. The solidier silhouettes will be put out in November. The other arrangement will be led by the church with support offered by the parish council.</p> <p>f) <u>3rd Quarter safety review</u> The review took place and Cllr Coward reported there were no issues. The locks on the noticeboard have been fixed and the tree survey is being worked on. It is hoped there will be a meeting fixed up with at least 2 tree surgeons shortly. Cllr Dain and the clerk will meet with the tree surgeons.</p> <p>g) <u>Allotment rent review</u> Cllr Dain proposed, and Cllr Stamp seconded that the allotment annual rental remains at £40. Cllrs agreed unanimously. The clerk will investigate the legalities of the provision of allotments within parishes and report back.</p> <p>h) <u>Assets Register review and sign off</u> It was agreed this item will be moved to the March meeting.</p>	<p>SJ</p> <p>SJ</p> <p>SJ</p>
12	<p>Matters for discussion</p> <p>a) <u>Bishops Green planning application update</u> Cllr Dain has written a letter to BDBC regarding the emerging neighbourhood plan and the College Copse application; further to this at present there is no further action.</p> <p>b) <u>Neighbourhood Plan update</u> This item was dealt with out of order after Item 6 above. The steering group representative reported that the pre-submission consultation ended on 7th October and the results have been collated. He circulated a report which showed that the consultation was broadly supported, with 83 residents responding, 64 supporting, 8 objecting and 11 with comments only. He advised that the Steering Group is working to produce the final submission plan and associated documents in the light of the responses from the consultation. Cllrs will be sent a link to view these documents as they are finalised. Cllrs agreed at the last meeting that an extra-ordinary meeting will take place on 21st October at 5.30pm for the PC as Qualifying Body to sign off the Neighbourhood Plan and agree the submission for Reg15/16 Consultation and Examination.</p> <p>c) <u>Tree survey update</u> The clerk is arranging various meetings with Cllr Dain and the tree surgeons and will report back at the next meeting.</p> <p>d) <u>Speeding working party update</u> Cllrs Bayliss and Stamp reported that the working party are meeting HCC during the week of 17th October to discuss siting of the poles for the placement of the SID. It was agreed the area from the bridge to Ash Road needs a post and all areas of the parish need to be considered, including Sydmonton.</p> <p>e) <u>Allotments and Gold Copse updates</u> The clerk reported that she and Cllr Bayliss are meeting with Vivid on Monday 17th October to try and establish whose land the dead tree is on and arrange removal. Having been to look at the tree with Cllr Coward, she reported it is very hard to ascertain whose land it is on, and it may well be a case of a 50/50 split. Cllrs confirmed she could agree this with Vivid at the meeting if ownership could not be established. The Adbury Estate have been contacted regarding the dead tree in Gold Copse, a meeting has been set up between the resident and estate manager and the parish council have no further involvement.</p> <p>f) <u>BGCA and EVH updates</u></p>	<p>SJ</p>

	<p>Cllr Dain reported that BGCA have received £2500 towards the Youth Club, from Englefield Charitable Trust, for which they are thanked.</p> <p>Activities at the club currently include the mother and baby group, Youth Club, coffee morning and Bingo which is well attended.</p> <p>Cllr Bayliss reported she still does not have minutes from the EVH AGM.</p> <p>The treasurer reported a balance of £24097 as at 06.04.22.</p> <p>The next event to take place at EVH will be the Quiz Night on 19th November. There is a new entertainment committee with lots of good ideas for events.</p> <p>There has been some vandalism on the balcony; the club is going to put a gate halfway up the steps and remove the bench in order to make it less appealing.</p> <p>The Jubilee tree has been planted.</p> <p>g) <u>Communications</u> – newsletter (Cllr Parkes) and other media output</p> <p>Items for the magazine were agreed and Cllr Parkes will write the article this month.</p>	
13	<p>Date of next meeting: Wednesday 9th November 2022 at 7.30pm at Bishops Green Village Hall. There being no further business, the meeting closed at 9.12pm.</p>	

ACTIONS:

Light aircraft noise nuisance –. the residents will be asked to identify aircraft numbers to enable the PC to contact the correct airfield. Residents will be kept informed of progress.

The clerk suggested a letter be written to BDBC asking why 2 week timescales are bring given for planning application comments when PC meetings are held monthly. She will send a letter accordingly to BDBC.

The CSPO information will be put on the website and Facebook.

The grass cutting grant payment will be arranged by the clerk as soon as possible.

The policy had been reviewed prior to the meeting, it was agreed by all Cllrs and will be published on the website.

The clerk will look into the legalities of the provision of allotments within parishes and report back

The clerk is arranging various meetings with Cllr Dain and the tree surgeons and will report back at the next meeting