

**ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL**

Minutes of the ordinary meeting held at Bishops Green Village Hall on

Wednesday 8<sup>th</sup> June 2022, commencing at 19.30 hours

**Present:** Cllrs Dain (Chair), Stamp, Debenham, Coward and Parkes.

**In attendance:** Sarah Jones (Clerk), County Councillor Mellor (part), 1 member of the public

Item		Action
1	<p><b>Apologies</b> Apologies were received and accepted from Cllr Bayliss and Borough Cllr Izett.</p>	
2	<p><b>Declarations of interest</b> There were no declarations of interest.</p>	
3	<p><b>Minutes of previous meeting and actions arising</b> To receive and confirm the minutes of the Annual General Meeting held on 11<sup>th</sup> May 2022. All Cllrs agreed them as a true record, and they were signed by the Chair.</p>	
4	<p><b>Public participation</b> The member of the public advised he was present to join the discussion on Item 7(a).</p>	
5	<p><b>Borough Councillor's Report</b> There was no report as Borough Cllr Izett was not present.</p>	
6	<p><b>County Councillor's Report.</b> Cllr Mellor advised he had submitted a written report.</p> <p>He further advised he is chairing the speeding working party and may be able to assist with the problem within the parish. Cllrs reminded him that they had hoped he may be able to assist with getting a second traffic census to assess efficacy of the HCC traffic calming measures installed in the spring. The original traffic census was done at the expense of ESBG PC. Cllr Mellor confirmed he would look into this. He advised there have been 14 areas piloted with the 20mph zone but the signage has made little difference and is expensive.</p> <p>He mentioned the HCC's Local transport Plan Consultation currently on the website through June/July. ESBG confirmed this is on their Correspondence list with the intention of circulating to the residents' email list.</p> <p>There being nothing further to report, Cllr Mellor left the meeting at 7.48pm.</p>	
7	<p><b>Planning</b></p> <p><b>a) Planning applications:</b></p> <p><b>22/01420/FUL</b> Rosemead Echchinswell Road Bishops Green Newbury Hampshire Erection of a detached dwelling with associated access and parking.</p> <p>The member of the public advised he was representing the residents in the above property. He advised the proposed house is large but felt not overpowering and if there were issues relating to the aesthetic of the house, these could be discussed further and reviewed. Cllrs advised the house is in open countryside and will not be inside the proposed Settlement Policy Boundary, so they will not be looking to support the application. The member of the public advised that this build could be included in allocated housing numbers to the area as these can be back dated. Cllrs responded that it is not the type of house the community has been asking for as it is not affordable. The member of the public left the meeting at 8.12pm.</p> <p>Cllrs agreed unanimously to OBJECT for the following reasons:</p> <ul style="list-style-type: none"> <li>- The planned building overpowers the existing buildings on either side</li> <li>- It looks 'squashed in' the plot and is too large for the plot</li> <li>- The proposed design is not in keeping with the other houses close by</li> <li>- The design is unlikely to fit the design codes being developed in the Neighbourhood Plan</li> <li>- It is a 4-bedroom house without a garage</li> </ul>	

	<p><b>T/00197/22/TCA</b> Ecchinswell House, Ecchinswell Road, Ecchinswell  Application for works to trees growing in a conservation area  PROPOSAL: area 1 3no oaks reduce crown width over the track and growing towards the house by 2-3 meters over the track leading to Kisby's farm and growing towards the house finished width 6-10m.  2no field maples covered in ivy situated next to the above oaks. fell to near ground level  Area 2 t357 beech t362 ash &amp; small sycamore next to them. Fell to near ground level by carefully dismantling  Area 3 2no ash trees situated at the beginning of the track Kisby's farm. fell to near ground level by carefully dismantling.</p> <p>COMMENTS: No comments to add and leave to the tree officers to make the correct decisions.</p> <p>b) <b>Decisions:</b> none</p>																															
8	<p><b>Finance</b>  <b>Electronic Payments:</b></p> <p>(a) The following payments were agreed for June:</p> <table data-bbox="284 875 1182 1178"> <tr> <td>S Jones</td> <td>Clerk's salary (May)</td> <td>£824.27</td> </tr> <tr> <td>S Jones</td> <td>Expenses - audit petrol</td> <td>£21.12</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (May)</td> <td>£111.80</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (May)</td> <td>£121.60</td> </tr> <tr> <td>HMRC PAYE –</td> <td>RW, DM, SJ</td> <td>£114.33</td> </tr> <tr> <td>John Murray</td> <td>Audit fees</td> <td>£225.00</td> </tr> <tr> <td>Annual Assembly</td> <td>Catering expenses</td> <td>£21.01</td> </tr> <tr> <td>Amazon: Bin liners,</td> <td>litterwarden</td> <td>£15.95</td> </tr> <tr> <td>Premier Grounds</td> <td>Maintenance</td> <td>£344.40</td> </tr> <tr> <td colspan="2" style="text-align: center;"><b>Total</b></td> <td><b>£1,799.48</b></td> </tr> </table> <p>The clerk also advised Cllrs that the insurance has been renewed and paid; this will show on the July bank reconciliation.</p> <p>(b) The actual/against budget to June 2022 was circulated and agreed.  (c) The internal audit has been carried out and there were no recommendations. The clerk will send the signed papers to the external auditors and publish the accounts on the website.</p>	S Jones	Clerk's salary (May)	£824.27	S Jones	Expenses - audit petrol	£21.12	D McClelland	Litter warden – (May)	£111.80	R Wherry	Litter warden - (May)	£121.60	HMRC PAYE –	RW, DM, SJ	£114.33	John Murray	Audit fees	£225.00	Annual Assembly	Catering expenses	£21.01	Amazon: Bin liners,	litterwarden	£15.95	Premier Grounds	Maintenance	£344.40	<b>Total</b>		<b>£1,799.48</b>	SJ
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9	<p><b>Correspondence</b>  13.05.22 – Resident, harassment. The situation has thankfully been resolved.  17.05.22 – New mayor in Basingstoke; information has been circulated.  23.05.22 – West Berkshire Minerals and Waste Local Plan has been noted.  26.05.22 – Kit Malthouse, Crime Summit, attendee to be agreed – unfortunately, no-one can attend so the clerk will send an email detailing concerns which ESG PC would like to be considered.  30.05.22 – HCC, Passenger Transport Consultation is now live and open until 24<sup>th</sup> July. The clerk will email to the residents list and the consultation will be put on Facebook.  07.06.22 – Resident, hedge cutting. Cllrs will meet with the village maintenance team to ensure the correct areas of hedges are being cut.</p>	SJ SJ/RC																														

10	<p><b>Highways and Rights of Way</b>  The kissing gates delivery has been confirmed for 17<sup>th</sup> June. Delivery cost is £175.00. The HCC Ranger is available on 21<sup>st</sup> July and 25<sup>th</sup> August so these are the dates the gates will be installed. Any volunteers who can help would be very much appreciated and should contact the clerk.</p> <p>Hyde Lane was discussed again with Cllr Mellor, under Item 6. Cllrs would like to contact HCC again with a strongly worded letter requesting that this well-used road is not left to become unusable. A proper solution needs to be sought. The clerk will write to HCC.</p>	SJ
11	<p><b>New Business</b></p> <p>a) <u>Housing numbers allocation discussion</u>  Cllrs agreed unanimously that ESG PC would like to join this group; the clerk will advise them accordingly.</p> <p>b) <u>Code of Conduct review and sign off</u>  The Code of Conduct has been reviewed, was agreed by all Cllrs and adopted by the council. The clerk advised Cllrs that they all need to complete a new Register of Interests form post-election, and she will circulate the relevant papers.</p> <p>c) <u>Allotment damage discussion</u>  Issues discussed:  Ways to improve security of the site – Cllr Dain will seek advice from HCC Countryside Ranger about where barbed wire may be used.  Allotments need to be clearly numbered – Cllr Stamp has agreed to make numbered wooden stakes.  The confusion over one allotment allocation – Cllr Dain and the clerk will meet with the allotment holder to discuss a way forward.</p> <p>d) <u>NALC Hybrid Conference Attendance</u>  Cllrs will review the information of what will be involved in the conference and decide if it is worth the expense of attending and if so, who will attend. This will be on the July agenda.</p> <p>e) <u>Consultation re fly-tipping</u> – agree response from Parish Council  Answers to the consultation were agreed and will be submitted by the clerk.</p>	<p>SJ</p> <p>SJ</p> <p>MD</p> <p>MS</p> <p>SJ/MD</p> <p>SJ</p> <p>SJ</p>
12	<p><b>Matters for discussion</b></p> <p>a) <u>Bishops Green planning application update</u>  There is nothing further to report in terms of decisions. The BDBC Planning Policy Team response to Woodside View fails to mention the LPU housing allocation of 15 homes for BG or the emerging NP. Cllr Dain will write a letter to the planning officer in charge of this application to bring her attention to both of these facts.</p> <p>b) <u>Neighbourhood Plan update</u>  The consultation took place on 26th, 27th and 28th May, and a written report was submitted to councillors prior to the meeting. There were no questions about this. It is hoped the first draft NP will be ready for submission shortly.</p> <p>c) <u>Speeding working party update</u>  There is nothing further to report at present, however Cllr Stamp has gathered information and is looking to get costings for SIDS re-confirmed and sites allocated, so the project can move forward.</p> <p>d) <u>Tree inspection update</u>  The clerk has contacted 2 tree surgeons for quotes and is looking for a 3rd. She will present the outcome at next month's meeting.</p> <p>e) <u>BGCA and EVH updates</u>  The Jubilee event took place at EVH and was a great event, very successful.</p> <p>f) <u>Litterwarden review update</u>  The clerk confirmed she had had a review with the Bishops Green litterwarden. He has kept the areas clear and had no issues to report. The clerk advised him that any large or dangerous waste, such a glass and/or house tiles, should be reported to her and she will advise BDBC accordingly as he is not responsible for removing such items.</p>	MD

	<p>The Ecchinswell litterwarden will be reviewed once a date is finalized, and Cllr Bayliss will complete a round with him.</p> <p>g) <u>Plaque for trees update</u> It was agreed to wait until the trees are more established before any decisions are made on plaques, so this will be re-addressed in June 2023.</p> <p>j) <u>Communications</u> – newsletter (Cllr Stamp) and other media output Items for the magazine were agreed and Cllr Stamp will write the article this month.</p>	
13	<p><b>Date of next meeting:</b> Wednesday 20<sup>th</sup> July 2022 at 7.30pm at Ecchinswell Green Village Hall. There being no further business, the meeting closed at 9.15pm.</p>	

## ACTIONS:

Crime Summit, unfortunately, no-one is able to attend so the clerk will send an email detailing concerns which ESG PC would like to be considered.

HCC Passenger Transport Consultation is now live and open until 24th July. The clerk will email to the residents list and the consultation will be put on Facebook

Hyde Lane was discussed again with Cllr Mellor, under Item 6. Cllrs would like to contact HCC again with a strongly worded letter requesting that this well-used road is not left to become unusable. A proper solution needs to be sought. The clerk will write to HCC.

Cllrs agreed unanimously that ESG PC would like to join the Housing number allocation group; the clerk will advise them accordingly.

The clerk advised Cllrs that they all need to complete a new Register of Interests form post-election, and she will circulate the relevant papers

Cllr Dain will speak to the HCC ranger about potentially using barbed wire to stop people climbing over the top to get into the area. Cllr Dain will report back.

Cllr Stamp will make numbered stakes for the allotments

Cllr Dain and the clerk will arrange to meet the allotment holder at the allotments to resolve this situation. The clerk will arrange a mutually convenient time

Cllrs will review the information of what will be involved in the conference and decide if it is worth the expense of attending and if so, who will attend. This will be on the July agenda.

Answers to the fly-tipping consultation were agreed and will be submitted by the clerk.

Woodside View planning - Cllr Dain will write a letter about LPU allocation of 15 homes and NP