

ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL

Minutes of meeting held at Ecchinswell Village Hall

Wednesday 11th May 2022, commencing at 19.00 hours

Present: Cllrs Dain, Bayliss, Stamp, Debenham, Coward and Parke.

In attendance: Sarah Jones (Clerk), 1 member of the public.

Item		Action																														
1	<p>Election of Chairman and Vice Chair Cllr Bayliss proposed that Cllr Dain be re-elected as Chair. This was seconded by Cllr Stamp and agreed unanimously. Cllr Coward proposed that Cllr Bayliss be re-elected as Vice Chair. This was seconded by Cllr Debenham and agreed unanimously.</p>																															
2	<p>Apologies There were no apologies as all Cllrs were present.</p>																															
3	<p>Declaration of acceptance of office The relevant acceptance of office forms were signed by the Chair and Vice Chair, and counter signed by the clerk.</p>																															
4	<p>Minutes of the meeting held on 13th April 2022 To receive and confirm the minutes of the previous meeting held on 13th April 2022. The minutes were agreed and accepted by all and signed by the Chair.</p>																															
5	<p>Responsibilities of Councillors Responsibilities of Cllrs were reviewed and agreed at the meeting held on 10th November 2021 and all Cllrs agreed they would continue with these responsibilities and review next year, or when the vacant position is filled.</p>																															
6	<p>Finance Report</p> <p>a) Payments for Approval The following payments were agreed for May:</p> <table border="0" data-bbox="284 1111 1166 1413"> <tr> <td>S Jones</td> <td>Clerk's salary (Apr)</td> <td align="right">£824.27</td> </tr> <tr> <td>S Jones</td> <td>Clerk's expenses (Apr)</td> <td align="right">£28.80</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (Apr)</td> <td align="right">£114.80</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (Apr)</td> <td align="right">£136.80</td> </tr> <tr> <td colspan="2">HMRC PAYE – RW, DM, SJ</td> <td align="right">£115.13</td> </tr> <tr> <td>Vision ICT</td> <td>Website hosting</td> <td align="right">£301.20</td> </tr> <tr> <td>Newbury Memorials</td> <td>Cleaning</td> <td align="right">£320.00</td> </tr> <tr> <td>Annual Assembly</td> <td>Catering expenses</td> <td align="right">£83.00</td> </tr> <tr> <td>Premier Grounds</td> <td>Maintenance</td> <td align="right">£344.40</td> </tr> <tr> <td colspan="2" style="text-align: center;">Total</td> <td align="right">£2,268.40</td> </tr> </table> <p>The bank reconciliation was signed by the Chair.</p> <p>b) Insurance renewal The insurance renewal has been received and there has been a significant increase in premium from £740 in 2021 to £885 in 2022. Cllrs agreed the clerk should look into alternative companies including Zurich and Ecclesiastical, she will report back. The premium will need to be paid by 1st June which is before the next meeting and Cllrs agreed she can pay this once the renewal is agreed.</p>	S Jones	Clerk's salary (Apr)	£824.27	S Jones	Clerk's expenses (Apr)	£28.80	D McClelland	Litter warden – (Apr)	£114.80	R Wherry	Litter warden - (Apr)	£136.80	HMRC PAYE – RW, DM, SJ		£115.13	Vision ICT	Website hosting	£301.20	Newbury Memorials	Cleaning	£320.00	Annual Assembly	Catering expenses	£83.00	Premier Grounds	Maintenance	£344.40	Total		£2,268.40	
S Jones	Clerk's salary (Apr)	£824.27																														
S Jones	Clerk's expenses (Apr)	£28.80																														
D McClelland	Litter warden – (Apr)	£114.80																														
R Wherry	Litter warden - (Apr)	£136.80																														
HMRC PAYE – RW, DM, SJ		£115.13																														
Vision ICT	Website hosting	£301.20																														
Newbury Memorials	Cleaning	£320.00																														
Annual Assembly	Catering expenses	£83.00																														
Premier Grounds	Maintenance	£344.40																														
Total		£2,268.40																														
7	<p>Planning</p> <p>a) Planning applications – none.</p> <p>b) Decisions - none.</p>																															

8	<p>Correspondence 21.04.22 – Kit Malthouse MP, response re in-person meetings</p> <p>06.05.22 – T/00180/22/TPO 54 Eagle Road Bishops Green Newbury Hampshire RG20 4HR Proposal: G1 2 Oak trees: prune. T3 Field Maple: fell Cllrs agreed to defer to the tree officer’s decisions relating to this, as they are the experts.</p>	
9	<p>New Business There was no new business to discuss.</p>	
10	<p>Matters to Report The clerk confirmed the kissing gates have been ordered and will be delivered to Cllr Dain within a few days.</p>	
13	<p>Date of next meeting: Wednesday 8th June 2022 at Bishops Green Village Hall at 7.30pm. There being no further business, the meeting closed at 7.15pm.</p>	