

**ECCHINSWELL, SYDMONTON AND BISHOPS GREEN PARISH COUNCIL**

Minutes of meeting held at Bishops Green Village Hall on

Wednesday 9<sup>th</sup> June 2021, commencing at 19.30 hours

**Present:** Cllrs Dain (Chair), Bayliss (Vice Chair), Kearney, Stamp, Debenham and Coward.

**In attendance:** Sarah Jones (Clerk), County Cllr Mellor (part), Borough Councillor Izett (part), 0 members of the public.

Item		Action
1	<p><b>Apologies</b> There were no apologies as all Cllrs were present.</p>	
2	<p><b>Declarations of interest</b> There were no declarations of interest.</p>	
3	<p><b>Minutes of previous meeting and actions arising</b> To receive and confirm the minutes of the annual general meeting held on 5<sup>th</sup> May 2021. All Cllrs agreed them as a true record, and they were signed by the Chair.</p>	
4	<p><b>Public participation</b> There were no members of the public present.</p>	
5	<p><b>Borough Councillor's Report</b> Borough Cllr Izett reported that a meeting is taking place on 10<sup>th</sup> June with Catesby Estates, the land promoters for the proposed Bishops Green development. Cllrs Dain and Debenham will also be attending, and all parties agree to listen to Catesby Estate's comments and to point out that the reaction from the parish has been negative. Cllr Izett explained that at present the borough is falling short on the Government target for the number of properties it should provide so they can't prove the 5 year housing land supply. The borough is working to 'fill the gap' with the 5 year land supply. There are 2 proposed developments nearer to Basingstoke which would help meet targets, in more appropriate areas, and it is hoped these will be released in the next few months. Planning rules can be changed by Central Government and there could be a requirement for more properties but there is nothing concrete as yet.</p> <p>Elections have taken place and there is now a new council. There is significant change in the council, with a third being new Cllrs. There are 54 instead of 60 Cllrs now. Roles have changed, including Cllr Izett's cabinet position. He has moved from planning to finance.</p> <p>There is a new community safety officer who supports the police in the area. She will be asked for assistance with the questions raised about abandoned vehicles in Bishops Green.</p> <p>Cllr Izett advised he is supportive of the parish Neighbourhood Plan and advised that Burghclere have completed their Neighbourhood Plan.</p> <p>Cllr Dain raised S106 monies following an email received from BDBC advising funding is available. She asked for information on how to find out more and clarify the funding amounts. It was felt BDBC have not been very good at consulting and making this information clear. Cllr Izett suggested Cllr Dain writes to BDBC for clarification and include him in the email.</p> <p>Cllr Izett advised he had nothing further to report.</p>	<p align="center"><b>MD</b></p>
6	<p><b>County Councillor's Report.</b> County Cllr Mellor began his report with the elections and that he is now a Borough Cllr, as well as County Cllr. He has taken on some new roles and positions, involving him in both the Hampshire Pension Fund and Hampshire Fire Authority.</p>	

	<p>Highways – Skanska have been partnered with HCC for roadworks; Skanska have now sold their highway maintenance arrangements to Milestones. Gullies were focused on during the dry March and April months which was useful with May being very wet. Traffic has picked up with the easing of Covid restrictions.</p> <p>Covid numbers are low in the area and things remain quiet. However, one school had to isolate 11 children recently due to a false positive test.</p> <p>Climate change continues to be discussed within every aspect of policy and it is hoped targets will be achieved by 2050. A system of recycling materials from dug up roads is being introduced, more low emissions buses are being used and verge cuts are taking into account wildflower verges which need to be left to grow.</p> <p>Cllr Mellor urged responses to the A34 consultation which will be published shortly; whilst the works taking place are at the Winchester end this will have a knock on effect to the whole A34 and up onto the A339.</p> <p>Cllr Mellor advised he had nothing further to report.</p> <p>Cllrs Mellor and Izett left the meeting at 8.25pm.</p>																												
7	<p><b>Planning</b> a) <b>Planning applications:</b></p> <p><b>21/01366/HSE</b> Woodside Farm, Cow House Lane, North Sydmonton RG20 9AE Proposal: Replacement of 6 no. windows and structural repairs. No objections but assume the new windows will be in line with the listed building status. Also, the parish council requests that site traffic only comes into the road from the south due to the narrow lane. The clerk will write to the applicant with this request.</p> <p><b>T/00241/21/TCA</b> Woodpecker Cottage, Ecchinswell Road, Ecchinswell PROPOSAL: LEYLAND CYPRESS - fell because of excessive shading, danger to nearby overhead telephone cables, and low amenity value. Replant with more appropriate beech in same position. One trunk is leaning excessively towards the road and main telephone cable to the area. No objections</p> <p>b) <b>Decisions:</b> None</p>	SJ																											
8	<p><b>Finance</b> <b>Electronic Payments:</b></p> <p>(a) The following payments were agreed for May, and the bank reconciliation was signed by the Chair:</p> <table border="0"> <tr> <td>S Jones</td> <td>Clerk's salary (May)</td> <td>£588.07</td> </tr> <tr> <td>S Jones</td> <td>Clerk's expenses (May)</td> <td>£42.24</td> </tr> <tr> <td>D McClelland</td> <td>Litter warden – (May)</td> <td>£178.20</td> </tr> <tr> <td>R Wherry</td> <td>Litter warden - (May)</td> <td>£114.16</td> </tr> <tr> <td>HMRC PAYE – RW, DM, SJ</td> <td></td> <td>£28.40</td> </tr> <tr> <td>Vision ICT</td> <td>Annual website hosting</td> <td>£240.00</td> </tr> <tr> <td>John Murray</td> <td>Internal audit</td> <td>£210.00</td> </tr> <tr> <td>Premier Grounds</td> <td>Village maintenance</td> <td>£568.80</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total</b></td> <td><b>£1,969.87</b></td> </tr> </table> <p>The clerk advised the insurance premium of £740.38 was paid on 17<sup>th</sup> May, and</p>	S Jones	Clerk's salary (May)	£588.07	S Jones	Clerk's expenses (May)	£42.24	D McClelland	Litter warden – (May)	£178.20	R Wherry	Litter warden - (May)	£114.16	HMRC PAYE – RW, DM, SJ		£28.40	Vision ICT	Annual website hosting	£240.00	John Murray	Internal audit	£210.00	Premier Grounds	Village maintenance	£568.80	<b>Total</b>		<b>£1,969.87</b>	
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	<p>the BDBC Precept of £11,488.88 was received on 26<sup>th</sup> April.</p> <p>(b) The actual/against budget for June 2021 was circulated and agreed.</p>	
9	<p><b>Correspondence</b></p> <p>10.05.21 – A resident emailed with photos of wildflower verges, after raising this at the annual assembly. Cllrs agreed an item should go into the magazine asking people to spread wildflower seeds, and the EVH noticeboard area would be looked at as a potential area.</p> <p>26.05.21 – Headteacher at Ecchinswell Primary School emailed with information regarding speeding traffic. This will be discussed by the traffic/speeding working party. It was agreed to raise the light pollution issue with the school again.</p> <p>26.05.21 – Resident; takeaway food vans in Bishops Green. The resident has been advised that the caterers need to ask permission from BDBC. BGCA may wish to look into this.</p> <p>27.05.21 – Victim Support Hampshire and Isle of Wight – the clerk will contact them asking for more information to be presented at the July meeting.</p> <p>The disabled parking bay was also raised, the clerk has contacted BDBC re the painting of the bay which is still on the job list. A second disabled parking bay would be useful at the school parking area; the clerk will establish if this should be requested by the parish council or the school.</p> <p>Cllr Dain raised the BDBC correspondence to landowners which was received on 1<sup>st</sup> June, relating to green usage of land and traveller sites. Landowners are being requested to put forward potential sites for these uses. The PC will need to keep a look out for any submissions.</p>	<p><b>SJ</b></p> <p><b>SJ</b></p> <p><b>SJ</b></p> <p><b>SJ</b></p>
10	<p><b>Highways and Rights of Way</b></p> <p>Hyde Lane continues to be in a bad state and HCC will be contacted again.</p> <p>A resident has contacted the PC about the kissing gates near Ratts Cottages and requested that the PC considers installing more in the parish, specifically in the area towards Kingsclere. Cllr Bayliss and Cllr Coward will consult with the landowners and then apply to HCC for more funding for this project if the landowners agree.</p>	<b>JB/RC</b>
11	<p><b>New Business</b></p> <p>a) <u>Report on 'How to get young people involved in local councils' course</u> Cllr Coward provided a written report which was circulated prior to the meeting. She advised as there is no secondary school in the parish this could be a problem as this is one of the main suggested targets. The Youth Club could be approached and spoken to. Cllr Coward confirmed she will speak to some of the younger members of the parish to see if they would be willing to advise what they would like to see and voice any concerns. It may be possible to set up a youth working party.</p> <p>b) <u>Review of Clerk's salary</u> The clerk's salary was increased by 2.5%, backdated to April.</p> <p>c) <u>Facebook page</u> The Facebook page has been set up and has a number of followers. It needs an email address and phone number and it was agreed to use the clerk email and to purchase a pay as you go phone to run the page.</p> <p>d) <u>Audit outcome</u> The audit has been finalized. The clerk needs to ensure the public rights of notice is published on the website but otherwise everything was fine and signed off.</p> <p>e) <u>Bus stop at Bishops Green – potential hazard, report and progress</u> This matter is in hand; Stagecoach have been contacted and a response is awaited.</p> <p>f) <u>Parish S106 statement discussion</u> As per item 5, this matter has been very unclear. Monies that were available have been spent at BGVH for much needed heating improvements.</p>	<p><b>RC</b></p> <p><b>SJ</b></p>

	<p>It was agreed that EVH will be asked if they need assistance as there could be up to £1000 for the playpark, which is in dire need of maintenance.</p> <p>There could also be another £600 for improvements in Bishops Green. Cllr Coward could find out what is needed in conjunction with Item 11a above.</p>	<p><b>JB</b></p> <p><b>RC</b></p>
12	<p><b>Matters for discussion</b></p> <p>a) <u>Bishops Green development update</u>  No further information has been received or sent on this issue at present, but a meeting is taking place on 10<sup>th</sup> June and Cllr Dain will report back.</p> <p>b) <u>Neighbourhood Plan and Planning – update and discussion/agreement of Terms of Reference</u>  The logo competition is almost complete, and there has been good interaction with the school. A photography competition is about to be launched.  Events will take place at EVH on 25<sup>th</sup> June and BGVH on 26<sup>th</sup> June showing the logos.  Cllr Dain circulated the terms of reference which need to be agreed by the council. She requested that all Cllrs confirm any amendments by Friday 11<sup>th</sup> June and if no comments made by then, the terms of reference would stand as they are.  Grants have been applied for, but no monies received as yet, Cllr Dain requested that the parish council cover expenses up to £1k until grant monies are received. All Cllrs agreed to this.</p> <p>c) <u>Parish Broadband audit survey</u>  Cllr Stamp reviewed the outcome of the survey and the full report is available to Cllrs to see. The overall outcome is that 76% of the 24 responses were not happy with their broadband. The resident organizing the local broadband group will be sent information from those who agreed to this.</p> <p>d) <u>Speeding working party update including SIDs</u>  Cllrs Bayliss and Stamp advised they have researched buying a SID. Cllrs were happy to support this in principal and need to visit Oakley which has the device and stand which would be needed. They can then assess how it would work. The main concern relates to vandalism as the device would be on a tripod, not attached to a post or telephone pole so it can be moved to different locations. Cllr Bayliss has looked into insurance for the device, and it would need to be added in as a separate item. It was agreed Cllrs Bayliss and Dain would go and see the Oakley SID and see if it is vandal-proof. It was agreed that residents need to be informed that it is just a reminder of speed, it will not be issuing speeding tickets.  Various speeding restrictions have been discussed including 20mph signs and dragon's teeth but these can be discussed in more detail once the SID has been investigated.</p> <p>e) <u>Abandoned cars in Bishops Green – police update</u>  There has been no feedback from the police on this so at present there is nothing further to report.</p> <p>f) <u>BGCA and EVH updates</u>  Cllr Bayliss reported that parts of the playpark have had to be disabled as they are potentially dangerous. Since there is no volunteer willing to take on the playpark inspections EVH have decided to stay with the BDBC scheme which costs £600 per year.  Coffee mornings are resuming from July assuming restrictions are eased.</p> <p>g) <u>Communications – newsletter (Cllr Kearney) and other media output</u>  Items for the magazine were agreed and Cllr Kearney will write the article this month.</p>	<p><b>MS</b></p>
13	<p><b>Date of next meeting:</b>  Wednesday 7<sup>th</sup> July 2021 at 7.30pm at Ecchinswell Village Hall.  There being no further business, the meeting closed at 9.40pm.</p>	

## ACTIONS:

Cllr Izett suggested Cllr Dain writes to BDBC for clarification on S106 monies, and include him in the email

The parish council requests that site traffic only comes into the road from the south due to the narrow lane. The clerk will write to the applicant with this request. SJ

It was agreed to raise the light pollution issue with the school again. SJ

Victim Support Hampshire and Isle of Wight – the clerk will contact them asking for more information to be presented at the July meeting. SJ

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