

## ES&BG Neighbourhood Plan Steering Team Meeting 1930 Tuesday 5<sup>th</sup> July 2022 ( 5th July 2022 (Web view) )

**Present:** Marian Dain; Charles Gillow; Paul Debenham; John Dain (reporter)

**Apologies:** Tony Greener; Beth Reed; Gill Lock; Simon Willson; Tony Greener;

### Agenda

1. Agree record of last meeting (7th June 2022 (Web view))
  2. Risk Review/Update (Marian) (Working Risk Matrix (Web view) )
  3. Action Log Review (Marian) (Action Log (Web view) )
  4. Finance update (Charles)
  5. Follow up from Decision Paper agreed at 7th June 2022 SG Meeting (Charles, John)
  6. First look at Plan Draft (John). A pdf version as of 30 June using an oh template is attached.  
**NOTE:** Working versions are here First Draft (Web view) and will be updated before the meeting on 5<sup>th</sup> July so please take a look before the meeting.
  7. Roadmap to submission for Reg 14 Consultation (Marian) – as an example of the documentation we need, the Burghclere material is here Burghclere Reg 14 submission (Web view)
  8. Update on AECOM reports (Marian)
    - a. SEA Scoping report and SEA Site SA
    - b. Design Codes
  9. Development news, latest steps in B&D BC LPU, B&D BC NP Liaison (Marian)
  10. Next Steering Group Meetings – currently agreed for August – proposed future dates for diaries – all are shortly before ES&BG PC meetings.
    - Tuesday 9<sup>th</sup> August 2022 @ 1930
    - Monday 12<sup>th</sup> September 2022 @ 1930
    - Tuesday 11<sup>th</sup> October 2022 @ 1930
    - Tuesday 8<sup>th</sup> November 2022 @ 1930
    - Tuesday 6<sup>th</sup> December 2022 @ 1930
- Any other business

### Status/Decisions/Actions

1. Record of meeting on 7<sup>th</sup> June agreed – has been put up on NP pages of parish website
2. Risk review. No new risks identified. Risk relating to absence of B&D BC liaison reduced to orange given we have been told in the absence to a designated liaison person to contact Joanne Bombley (Head of Planning Policy) with any questions.
3. Action Log. Some updates – main focus is on drafting the plan document and supporting evidence – main action with JD/MD with support from rest of team as required.
4. Finance. No new news – we await invoices from oneil homer for recent work. GC has meeting the Sarah Jones on 7 July to work on VAT recoveries.
5. Progress updates on items in the Decision Document agreed at last meeting – locking down the preferred sites for Bishops Green and Ecchinswell has been worked but is not yet complete. A process for moving forward with a site for Bishops Green was discussed/agreed.

6. General support for draft plan document as so far drafted – PD will share some specific comments. Further updates will be shared with the team for review/comment as they come together over the next 2 weeks.
7. Roadmap to Reg 14 Pre-Submission Consultation discussed recognising that original target for late July cannot be met. Steps to a mid-Sept submission discussed – desire to bring forward into August if possible recognising this would require set up of special meetings in an extraordinary PC meeting to sign off the Plan. Review/decision at next SG meeting.
8. AECOM Status. Scoping report is done as far as it can be – will be updated by AECOM when they see our draft plan. Design Codes expected by end of this week (draft was received 7 July).
9. No new news on developments or B&D BC LPU. B&D BC Liaison interim solution is to contact Joanne Brombley with questions/concerns.
10. Dates for next meetings noted.

No other business – meeting closed.