

ES&BG Neighbourhood Plan Steering Team Meeting
1930 Monday 28th February 2022 ([28th February 2022](#) ([Web view](#)))

Present: Marian Dain; Paul Debenham; Charles Gillow; Tony Greener; John Dain (reporter)
Apologies: Simon Willson; Gill Lock

Agenda

1. Agree record of last meeting
2. Risk Review/Update (Marian)
3. Action Log Review (Marian)
4. Finance update (Charles)
5. Update on Call for Sites process (All)
6. Update on SEA and Design Code work (Marian)
7. Progressing the workplan from workshop on 23rd February
8. Update from latest steps in B&D BC LPU - (Marian)
9. Update on Business/Stakeholder Engagement (John)
10. Development news (Marian)
11. Next Steering Group Meetings – currently agreed schedule
 - Tuesday 5th April 2022 @ 1930
 - Tuesday 10th May 2022 @ 1930
 - Tuesday 7th June 2022 @ 1930
12. Any other business

Status/Decisions/Actions

1. Record of the last meeting on 1st Feb ([1st February 2022](#) ([Web view](#))) was agreed and has been uploaded to the NP pages of the PC website
2. Project risks were briefly reviewed with no new risk areas perceived but several continuing to need monitoring/attention ([Working Risk Matrix](#) ([Web view](#)))
3. Most items on the action Log ([Action Log](#) ([Web view](#))) are progressing with the main focus being on the Call for Sites and development of early draft policies and supporting evidence.
4. Finance. The cycle for return of unspent funds and application/approval of new funds had been successfully completed and we have the money required for our planned spend in March. Locality funding for 2022/23 is not yet assured so we are not clear that we will have support from them for spend on oneil-homer consultant. The SEA and Design Code work is however fully approved and can progress to completion.
5. Call for Sites. The “long-list” outcome of the Call for Sites process was reviewed with a go-forward long list agreed for discussion with oneil-homer on 3rd March and progression into the site specific SEA work. A number of key points were discussed including the risks around our desire to progress our plan to completion before the B&D BC Local Plan Update is “made”. John will find opportunity to review this topic with Gill/Simon so they are fully up to date and given their inputs.
6. AECOM have produced the scoping report in a timely way and that is now out for review with the Environment Agency and Historic/Natural England with completion due at end of March. We now have an identified person from AECOM to execute the Design Code work.

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7. The 23rd February “check-in” on the workplan showed some good progress but a lot more to be done. We will have discussion with oneil-homer in early March to determine whether the early draft policies and evidence are suitable start points for them to help us develop the full policies/support material.
8. Limited new insight into the B&D BC LPU except that we are not likely to get any further input on the allocation process for rural communities until June. Most focus is currently on the overall B&D BC target and the challenges around the proposed allocation to Tadley both of which might trigger a revisit of the indicative allocation we have received.
9. Business and Stakeholder engagement will resume once the Call for Sites work has subsided. We had a useful meeting with Sovereign Housing.
10. No new development news – the Catesby Estates and Hathor Properties applications are still in play.
11. Schedule for next Steering Group meetings reconfirmed as:

Tuesday 5th April 2022 @ 1930
Tuesday 10th May 2022 @ 1930
Tuesday 7th June 2022 @ 1930

Tentative dates proposed for subsequent meetings:

Tuesday 5th July 2022 @ 1930
Tuesday 9th August 2022 @ 1930 (a week later than normal as Marian & John are away)

12. No other business.